

SamajShikshanMandal's

AMRUTESHWAR ARTS, COMMERCE & SCIENCE COLLEGE,

A/P Vinzar, Tal- Velha, Dist- Pune 412213

Affiliated To University of Pune [ID. No. PU/PN/Arts 121/(1997)]



Annual Quality Assurance Report

(2014-15)

Submitted to

National Assessment and Accreditation Council

(NAAC),

Bangalore – 560010 India

Part - A

1. Details of the Institution

1.1 Name of the Institution

SamajShikshanMandal's
Amruteshwar Arts, Commmerce& Science College, At/post Vinzar,
Tal.Velha, Dist. Pune.

1.2 Address Line 1

At/post Vinzar,

Address Line 2

Tal. Velha, Dist. Pune

City/Town

Velha

State

Maharashtra

Pin Code

412213.

Institution e-mail address

aac.vinzar@yahoo.com

Contact Nos.

02130 232323

Name of the Head of the Institution:

Dr. Balasaheb Maruti Kendale

Tel. No. with STD Code:

02130 232323

Mobile:

9673098913

Name of the IQAC Co-ordinator: Prof. Yogesh Shrikhande

Mobile: 9403135343, 9673098913

IQAC e-mail address: aac.vinzar@yahoo.com

1.3 NAAC Track ID MHCOGN10750

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

NAAC/AS/KVR/AA-Pune/2003/21259
Date 10.12.2003

1.5 Website address: www.amruteshwar.org

Web-link of the AQAR: www.amruteshwar.org/AQAR2013-14.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+		2005	2005-2010
2	2 nd Cycle	0	0	0	0
3	3 rd Cycle	0	0	0	0
4	4 th Cycle	0	0	0	0

1.7 Date of Establishment of IQAC : DD/MM/YYYY 05/06/2004

1.8 AQAR for the year (for example 2010-11)

2014-2015

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i	AQAR 2004-2005	(16/04/2005)
ii	AQAR 2005-2006	(20/06/2006)
iii	AQAR 2006-2007	(29/01/2008)
iv	AQAR 2007-2008	(14/08/2008)
v	AQAR 2008-2009	(25/11/2011)
vi	AQAR 2009-2010	(25/11/2011)
vii	AQAR 2010-2011	(25/11/2011)
viii	AQAR 2011-2012	(08 /05/2014)
ix	AQAR 2012-13	(08 /05/2014)
x	AQAR 2013-14	(05/08/2014)
xi	AQAR 2014-15	

1.10 Institutional Status

University State Central emed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Savitribai Phule Pune University,
Pune-411007

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

06

06

2.2 No. of Administrative/Technical staff

2.3 No. of students :-

02

2.4 No. of Management representatives

11

2.5 No. of Alumni

145

2.6 No. of any other stakeholder and
Community representatives

0

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

0

2.9 Total No. of members

07

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders:

No.

07

Faculty

13

Non-Teaching Staff

06

Alumni

Nil

Others

11

2.12 Has IQAC received any funding from UGC during the year? Yes

√

No

If yes, mention the amount

280000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National e Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Attempts have been made to focus on IQAC so that IQAC could influence all quality related issues and policies of college. The UGC grants have been utilized to strengthen IQAC activities. It has been working on the guidelines laid by UGC and NAAC Bangalore. Special emphasis has been put on the completion of teachers' dairy containing all aspects of quality assurance in regard with teaching learning and other aspects. In respect of time bound career advancement scheme special emphasis has been laid in order to make timely placement of teachers. All teachers are instructed to apply innovative teaching methods in their teachings. IQAC is very keen on strict adherence to the guidelines of NAAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>At the beginning of the plan was envisaged to orient students for their better career options and better learning through Principals address. Appointment of new teaching faculties for commerce faculty was planned. Program of better use of college computer center for student and teacher was planned. Provision of providing teacher manual and diaries to the teacher was chalked out. It was contemplated to implement maximum ICT techniques in teaching. The ways and means were envisaged to enrich the library. Special focus and emphasis was laid down on the research activities. Every member of faculty motivated for the research activities. It was also encouraged to teaching staff to enhance their personal library in order to provide quality teaching material to students. Along with teaching students were encouraged to use internet and browsing for better knowledge. Special emphasis</p>	<p>Principal Dr. Sanjeev Late delivered his address to students to motivate them for better studies and career options. Competitive examination center of college arranged lectures of Prof.Dr. BalasahebKendale for better career options to the student. College received books from the Sidhivianyak trust for book bank facility. Some handsome donations in the forms books also received to college from generous donors. College teachers used projectors, educational CDs, DVDs, journals internet sources in their teachings. Teachers also used their personal collections of books and journals to provide study materials to the students. Question banks were provided to the students for respective subjects. Many of the teachers pursued participative teaching along with various methods like seminars, group discussions etc. Some of the teachers</p>

<p>has been laid on the enhancement of participative teaching. It was planned to provide question papers to the students of past years' examination in order to prepare students to face examination. The regular advertisements' appeared on UPSC, MPSC websites are planned to either show to students or students to encourage to browse the same. Home assignments, seminars, terms papers, group discussions, brain storming sessions more intense use of these teaching methods were planned to make teaching more effective.</p>	<p>were pursuing their minor research projects funded by University Grants Commission. Many teachers participated in various seminars and symposium. Many teachers published their research in international journals. One of the faculty published book for National open school. The same teacher published one international book through Lambet international publishing house. Four teachers submitted proposals for minor research project to BCUD University of Pune and same were sanctioned. Intensive ICT techniques were applied in teaching subjects like e-commerce and geography.</p>
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**Criterion – I
(Year 2013-14)**

1 Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	3	-	-	-
PG Diploma	-	-	-	--
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	3	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes	
Semester	01	
Trimester		-
Annual		02

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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1.3 Feedback from stakeholders Alumni Parents Employers Students

(On all aspects)

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

University of Pune has revised its F.Y.B.A. , F.Y.B.Com. and F.Y.Bsc Syllabi

1.5 Any new Department/Centre introduced during the year. If yes, give details.

As science faculty has been started in this year, department of chemistry, physics, microbiology, electronics and botany started in this academic year.

**Criterion – II
(Year 2013-14)**

2 Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	12	0	01	05

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
12	0	0	0	1	0	5	0	13	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	07	5
Presented	1	03	1
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The college continuously tries to improve the teaching and learning strategies. College follows parent teacher meeting for better rapport with the students. Faculties of the college are encouraged to use interactive learning, project based learning, computer assisted learning etc. Faculties are encouraged for better classroom management; better writing board management, Class control and creating harmonious teaching and learning environment. The college identifies slow and advanced learners. Students are encouraged for participation in the classroom discussions, to respond to various questions, queries, difficulties etc. Special attention is paid towards slow learners for their overall development.

2.7 Total No. of actual teaching days during this academic year

189

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar coding in University examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	170	2.94	12.94	14.70	4.70	48.71
B.Com.	132	10.6	18.75	9.75	1.5	31.81
B.Sc. (First Year)	25	-	16	32	-	48

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2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC has playing its important role in developing a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. Institution tries to facilitating the creation of a learner-centric environment. The college continuously tries to improve the teaching and learning strategies. College follows parent teacher programme for better rapport with the students. Faculties of the college are encouraged to use interactive learning, project based learning, computer assisted learning etc. Faculties are encouraged for better classroom management, better writing board management, Class control and creating harmonious teaching and learning environment. The college identifies slow and advanced learners and tires to deal accordingly.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	2
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	02	0	0

Technical Staff	13	6	0	6
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Criterion – III

(Year 2013-14)

3 Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Yes, Institution values research work carried out by the faculties. There is a research committee formulated to facilitate and mentor research activity. All the faculties are motivated and induced to undertake Minor and Major research projects and also to complete their M.Phil and Ph. D. degree.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	00	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	6	4	0
Outlay in Rs. Lakhs	0	7,35,000	6,20,000	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	4	0

3.5 Details on Impact factor of publications:

-

-

-

-

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	2012-14	BCUD	6,20,000	3,10,000
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	UGC	0	0
Students research projects <i>(other than compulsory by the University)</i>	0	0	0	0
Any other(Specify)	0	0	0	0
Total	04	0	6,20,000	3,10,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
3.11 No. of conferences organized by the Institution	0	0	0	0	0
Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

01

3.13 No. of collaborations

International

00

National

00

Any other

00

3.14 No. of linkages created during this year

-

3.15 Total budget for research for current year in lakhs :

From Funding agency

BCUD

From Management of University/College

00

Total

6,20,000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

**3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year**

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF **SR** **Project Fellows** **Any other**

3.21 No. of students Participated in NSS events:

University level **State level**
National level **International level**

3.22 No. of students participated in NCC events:

University level **State level**
National level **International**

3.23 No. of Awards won in NSS:

University level **State level**
National level **International level**

3.24 No. of Awards won in NCC:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="1"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text" value="1"/>
		Any	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Institution is following its social responsibility by carrying out extension activity. In the year 2013-14 college undertook very unique activity called “AmrutvarshaMahotsav” with the tagline ‘one day for the farmers for the help of farmers’. Under this programme college going students from Pune city area come in the small village called vinzar where our college is situated and performed paddy transplantation for the farmers. Total 6800 college students took part in this programme and area under cultivation due to this programme was 220 acare. Farmers get great help by this programme as there is a shortage of labors for paddy transplantation. Major area remains uncultivable due to this labour problem. The problem has been solved by the initiative taken by the institution. Students from urban area also understand the pain and agony of the farmers they express their opinion that they will not waste even single piece of rice now onwards.

- NSS Special winter camp organized by NSS Dept.
- Organized Workshop for women and senior citizen by Dept of Adult & continue education

**Criterion – IV
(Year 2013-14)**

4 Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.96 Hector	-	-	2.96Hector
Class rooms	15	0		15
Laboratories	-	-	-	-
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Total 10 computers are in working condition out of which one is installed in library. All computers are laned with each other with internet facility.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference books	4479	736059 Rs	242	5863	4721	794422
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	13	(present ed)	-	-
Others (specify)		-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Center	Computer Center	Office	Departments	Others
Existing	10	7	10	0	0	3	0	1
Added	-	--	-	-	-	-	-	-
Total	10	7	10	0	0	3	0	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

All the students and faculties have free accesses to the computer lab and internet accesses. Commerce faulty has special subject in the syllabus like 'Computer concepts and programming' and 'E-commerce'. Lab sessions for these subjects are made available to all interested students also.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 20710
ii) Campus Infrastructure and facilities	Rs. 700316
iii) Equipments	645759
iv) Others	
Total :	Rs. 1366785

Criterion –V

(Year 2013-14)

5 Student Support and progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has playing its important role in developing a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. Institution tries to facilitating the creation of a learner-centric environment. The college continuously tries to improve the teaching and learning strategies. College follows parent teacher programme for better rapport with the students. Faculties of the college are encouraged to use interactive learning, project based learning, computer assisted learning etc. Faculties are encouraged for better classroom management, better writing board management, Class control and creating harmonious teaching and learning environment. The college identifies slow and advanced learners and tires to deal accordingly. Various support schemes like ‘Girl Student Personality Development Scheme’, ‘Special Guidance Scheme’ , Earn While You Learn, SavitribaiPhule Girls Scholarship Scheme.

5.2 Efforts made by the institution for tracking the progression

Institution is paying good attention for tracking the progression of the college through regular meetings of the IQAC committee. Institution tries to update and upgrade the functioning of the academic and administrative departments. Suggestions and recommendations of the committee members are considered and implemented for quality enhancement.

5.3 (a) Total Number of students

(b) No. of students outside the state

(c) No. of international students

No		%				No		%		Women		
22	63	3	%	13	37	1	%					
Last Year 2012-13						This year 2013-14						
General	S.C	S.T	OBC	Physically Challeng	Total	General	S.C	S.T	OBC	Physically Challeng	Total	
211	33	02	13	---	217	354	32	05	16	----	354	

Demand Ratio – N/A

Drop out % -- 31%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Institution has competitive examination committee. Institution provides support mechanism for coaching for competitive examination. Institution arranges expert lectures for the students to motivate them for competitive examination. Books and study material is also made available in the Central library.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="---"/>	SET/SLET	<input type="text" value="---"/>	GATE	<input type="text" value="---"/>	CAT	<input type="text" value="---"/>
IAS/IPS	<input type="text" value="---"/>	Sate PSC	<input type="text" value="---"/>	UPSC	<input type="text" value="---"/>	OTHERS	<input type="text" value="√"/>

5.6 Details of student counseling and career guidance.

The Institution has student counseling cell. Faculties of the college take active participation for solving the problems of the students. Various lectures on stress management, time management, career options in future etc. are arranged. Students are also provided with career guidance if necessary. Our faculty and college have provided academic and personal counseling as well as career guidance.

No. of students benefitted

36

5.7 Details of campus placement

On Campus			Off Campus
No of Organization visited	No of Students participated	No of Students Placed	No of Students Placed
---	----	---	-----

5.8 Details of gender sensitization programs.

Gender – related sensitizing activities have been organized for girl students and staff through Vidharthini Manch. Some of these programmes dealt with creating awareness among girl students regarding their social status and rights and some other on specific issues related to the problems which girl students.

Most of these programmes have been conducted in the form of lectures followed by interactive sessions. Special care is taken in choosing influential and successful women as speakers. The college conducts several programmes every year under Nirbhay Kanya Abhiyan launched by the University.

Special efforts are made to achieve gender balance amongst staff. College is providing safe and secure environment, running anti-sexual harassment cell and strictly following the government rules for women employees including reservation policies while recruiting women staff.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events - 07

Sports :State/ University level National level International level

No. of students participated in cultural events

Cultural : State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	----	----
Financial support from government	182	154325
Financial support from other sources		
Number of students who received International/ National recognitions	----	----

5.11 Student organized / initiatives

Fairs : State/ University level

National level

International level

**Exhibition: State/ University level
International level**

National level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: -----

Criterion – VI

(Year 2013--14)

6 Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision - The Amruteshwar Arts, Commerce & Commerce College aims at eliminating the darkness of ignorance and spreading light of education up to the grass root level thereby enriching lives, enhancing economic, social and cultural development through overall quality enhancement with building competencies required in the global environment.

Mission -Amruteshwar Arts, Commerce and Science College advances the all pervasive development of students consistent with their needs, interests and abilities while strengthening the economic, social, and cultural life by providing high-quality, student centric education which is academically, geographically and financially accessible having a fundamental commitment to student success through teaching and learning excellence within a supportive environment.

6.2 Does the Institution has a management Information System

Yes,there is effective Management Information System prevails in the institution. Management took periodic feedback through Local Management Committee. Principal of the college consults with the management while taking important and strategic decisions if necessary. Management also has good rapport with the members of the institution and members are free to inform suggestions, recommendations and complaints if any. There is healthy environment and coordination between the management, Principal and all the faculties of the institution.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As per the policy of the SavitribaiPhule Pune individual college does not have autonomy to frame syllabi. Faculties from our college participate in curriculum framing workshops arranged by Board of Studies of SavtribaiPhule Pune University use their expertise in framing syllabus that adds value to the students.

6.3.2 Teaching and Learning

The college continuously tries to improve the teaching and learning strategies. Collge follows parent teacher programme for better rapport with the students. Faculties of the college are encouraged to use interactive learning, project based learning, computer assisted learning etc. Faculties are encouraged for better classroom management, better writing board management, Class control and creating harmonious teaching and learning environment. The college identifies slow and advanced learners. Students are encouraged for participation in the classroom discussions, to respond to various questions, queries, difficulties etc. Special attention is paid towards slow learners for their overall development.

6.3.3 Examination and Evaluation

Examination and evaluation process is followed in the college with utmost care and strict vigilance. The college follows annual examination pattern. as per the rules prescribed by the University of Pune. The University frames rules about the conduct of the examination and declaration of result which are strictly followed by the college. These rules are also displayed on the college notice board.

6.3.4 Research and Development

Institution has the value of the research work carried out by the faculties. Institution has created favourable environment for the research work. It promotes and induces faculties to go for Minor and Major Research Projects from BCUD, UGC and other funding agencies.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Institution is paying good attention towards development of library. Institution is also trying to gradually increase the variety of books and its copies in the library. Proper reading room is also made available. Institution has set up separate ICT room where computers with internet connection is made available to the students. Institution is also trying to increase various types of infrastructural facilities.

6.3.6 Human Resource Management

Institution is giving good attention to Human resource management and its development. Institution keeps their faculties informed and motivated time to time and creates positive and creative work culture through staff meeting with principal and with management. Constructive suggestions from the faculties as well as from the students are always considered.

6.3.7 Faculty and Staff recruitment

Institution strictly follows all the norms and rules and regulations of University of Pune, UGC, Department of Higher Education and Maharashtra Government regarding faculty and staff recruitment. All the reservation policies are properly taken care by the management and proper procedure is followed before recruitment.

6.3.9 Admission of Students

Institution follows first come first basis of admission. As the college is situated in hilly and rural area normally total admissions are less than intake therefore no merit list is displayed. Utmost care is taken while giving admission and eligibility and authenticity is properly verified by the administrative office.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	1 Girls Students Personality Development , 2 Special Guidance Scheme, 3 Earn You While Learn

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done **Yes** **No**

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Principal
Administrative	Yes	Chartered accountant	Yes	Chartered accountant

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes **Yes** **No**

For PG Programmes **Yes** **No**

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University of Pune declare norms and rules and regulations relating to smooth and proper conduct of examination. Institution strictly follows all the rules and regulations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Every year institution arranges get together of Alumni Association.

6.12 Activities and support from the Parent – Teacher Association

Every year institution arranges get together for Parent – Teacher Association. Parents support institution through their active participation in various programmes like department of Adult , continue &extentionprogramme. Parents also help college in arranging and conducting NSS camp .

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

Institution is sensitive towards eco-friendly campus. Every year students from the college participate in tree plantation programme to make the campus eco friendly.

Criterion – VII

(Year 2013-14)

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created positive impact on the functioning of the institution. Give details

The institution always encourage innovations in academic and administrative functioning. Following are the innovations introduced during the year which has created positive impact on the functioning of institution.

- 1 Decentralisation of work .**
- 2 Use of ICT in teaching , learning and research.**
- 3 Remedial teaching for week students .**
- 4 Students feedback system .**
- 5 Parent - teacher and alumni association.**
- 6 Proper planning for the routine administrative work**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Following steps are taken to complete the plan of action based on decided at the beginning of the year 2013-2014

- 1 Yearly plan was prepared at the beggng of the year. Various committees were formed by the principal and distribution of work has been done. At the end of the year principal reviewed the work of the different committees and collected the reports of the same.**
- 2 Teaching plan was prepared by every teacher at the beggng of the year. Principal induce teachers to complete the teaching according to the plan well in time.**
- 3 Administrative plan was also prepared at the beggng of the year. Principal ensures the smooth functioning of the college administration as per the schedule.**

7.3 Give two Best practices of the institution

Following are the best practices followed by the institution :

- **Appropriate measures for slow and advanced learners**
- **Strengthen remedial teaching**

7.4 Contribution to environmental awareness protection.

- 1 **Various lectures are conducted by teachers of our institute related with environment and its degradation, students are also taught the ways of conservation of environment .**
- 2 **Videos about the global warming and its impact, deforestation, animal killing, variety of environment etc. on the world are shown to the classes.**
- 3 **Students are made alert about the various reports about the environment.**
- 4 **Every year tree plantation is practiced in our tehsil .**

7.5 Whether environmental audit was conducted ? Yes

No

7.6 Any other relevant information the institute wishes to add

Institution has implemented very unique programme called “AmrutvarshaMahotsav”(Paddy sidling transplantation) with tag line “ one day for the farm for the help of farmers”. Under this scheme college student from Pune city to visit in the village called vinzar where college is situated. Farmers from this area always face the scarcity of labour at the time of paddy transplantation. College students helped farmers directly in the process of transplantation of paddy sidling. This year 6800 students from the city area participated in the programme. Total 220 acres of area come under cultivation. The biggest advantage of this programme is that the area which remains idle due to non-availability of labor is now come under cultivation.

7.7 Plans of Institution for next year.

Institution is planning to execute “AmrutvarshaMahotsav” (Paddy seedling transplantation) programme next year also with threefold increased capacity. Institution has also planning to start B.Sc faculty. For this the procedural aspects were started for the same. Faculty recruitment plan is prepared for the next year for commerce faculty.