

"Sarva Shreshtha Dan Vidya Dan"

Samaj Shikshan Mandal Vinzar's

# AMRUTESHWAR ARTS, COMMERCE & SCIENCE COLLEGE, VINZAR

At Post Vinzar, Tal. Velha, Dist. Pune. Pin No. 412213 Telefax : 02130 - 232323

[ID No. PU/PN/AC 121/(1997)]

NAAC Reaccredited - B

Principal

Dr. Sanjeev Late

M.A., M.Phil., GDC&A., Ph.D.

Email : amruteshwar13@gmail.com

Website : amruteshwar.com

Ref. : A.A.C.S.C./110/2022

Date : 25/06/2022

## Notice of Meeting

Dear IQAC committee Teaching and Non-teaching Staff,

I hope this notice finds you in good health and high spirits. As the IQAC Head of Amruteshwar Arts, Commerce, and Science College, Vinzar, I am pleased to inform you that a meeting has been scheduled to discuss important matters related to the college's academic and administrative activities. Your presence and valuable inputs are highly appreciated.

### Meeting Details:

Date: [30/06/2022]

Time: [11.25 am]

Venue: [Principal cabin]

### Agenda:

1. Preparation and Submission of Academic Calendar
2. Preparation of AQAR 2021-22
3. Renovation of MoU
4. Discussion on Other Topics

Your expertise and insights are crucial in shaping the future of our college. We kindly request you to come prepared to discuss the agenda items mentioned above. Your active participation will contribute to the efficient functioning of the institution.

Thank you for your cooperation. We look forward to your presence at the meeting.

Sincerely,

Dr. Mahadev Dongare

IQAC Head

**I.Q.A.C.**  
Amruteshwar Arts, Commerce  
& Science College, Vinzar,  
Tal. Velhe, Dist. Pune.



Principal

Amruteshwar Arts, Commerce & Science  
College, Vinzar, Tal Velhe, Dist. Pune



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**Dr. Sanjeev Late**

M.A., M.Phil., GDC&A., Ph.D.

**Email : amruteshwar13@gmail.com**

**Website : amruteshwar.com**

Ref. : A.A.C.S.C./128/2022

**Action Taken Report**

Date: 30/07/2022

Previous Meeting Details:

Date: [30/06/2022]

Time: [11.25 am]

Venue: [Principal cabin]

## **Agenda:**

1. Preparation and Submission of Academic Calendar
2. Preparation of AQAR 2021-22
3. Renovation of MoU

1. Preparation and Submission of Academic Calendar

Action: The concerned faculty members and staff were assigned the task of preparing the academic calendar in consultation with the IQAC Head. The finalized academic calendar will be submitted for approval to the Principal.

2. Preparation of AQAR 2021-22

Action: The IQAC Head will coordinate with the concerned faculty members and staff to gather the required data and information. A timeline will be established for the completion and submission of the AQAR.

3. Renovation of MoU

Action: The IQAC Head will form a committee comprising faculty members and staff to review and update the existing MoU. The committee will also explore new opportunities for collaboration. The finalized MoU will be presented to the Principal for approval.

  
Dr. Mahadev Dongare

IQAC Head

**I.Q.A.C.**  
**Amruteshwar Arts, Commerce & Science College, Vinzar**  
**Tal. Velha, Dist. Pune.**



  
**Principal**  
**Amruteshwar Arts, Commerce & Science**  
**College, Vinzar, Tal. Velha, Dist. Pune**



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**SAMAJ SHIKSHAN MANDAL'S  
AMRUTESHWAR ARTS, COMMERCE & SCIENCE  
COLLEGE**

At Post Vinzar, Tal. – Velhe, Dist. – Pune. 412 213

[ID NO. PU/PN/AC 121 / (1997)]

NAAC REACREDITATION 'B'

Email – amruteshwar13@gmail.com

website:

Amruteshwar.com

Date : 24/12/2023

**DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**NOTICE FOR IQAC MEETING**

Meeting of Internal Quality Assurance Cell (IQAC) of the Amruteshwar Arts, Commerce and Science College, Vinzar meeting will be held on Saturday, 1<sup>st</sup> January 2023 in conference Hall, at 11.30. am. You are cordially invited to attend this meeting and guide us in academic developments as well as various activities of the institute. Hon.Dr.Sanjeev Late Principal and Chairperson, Internal Quality Assurance Cell will preside over the meeting. Agenda of the meeting is as follows.

**AGENDA OF THE MEETING**

1. To Read & confirm the minutes of previous meeting
2. Regarding preparation of NSS Special winter camp
3. Preparation One Day Workshop on Personal Hygiene
4. Preparation of seminar Intellectual Property right
5. Discussion on any other topics with permission of chair

*This agenda has been sent to following members:*

01	Dr. Sanjeev S. Late	Chairperson Head of Institution
02	Dr. Mahadev Dattu Dongare	IQAC, Co-coordinator
03	Mr. Pradip Phadake	Member of Management
04	Mr. Mandar Phadke	Member of Stakeholder
05	Dr. Seema A. Bagul	Member of Teacher
06	Dr. Yogesh N. Shrikhande	Member of Teacher
07	Dr. Rahul D. Kamble	Member of Teacher



08	Dr. Deepak B. Shelke	Member of Teacher
09	Prof. Manoj R. Tapre	Member of Teacher
10	Prof. Vijay Bapu Kadam	Member of Teacher
11	Prof. Sujitkumar T. Mane	Member of Teacher
12	Prof. Dr. Ritesh V. Wangwad	NAAC Responsibility
13	Mr. Vijay M. Limhan	Member of Administrative Officer
14	Mr. Ajay Raju Khopde	Member of Students & Alumni



*[Signature]*

**Co-ordinator, IQAC**  
(Dr. Mahadev Dattu Dongare)

**I.Q.A.C.**  
Amruteshwar Arts, Commerce  
& Science College, Vinzar,  
Tal. Velha, Dist. Pune.

*[Signature]*

**Principal & Chairperson of IQAC**  
(Dr. Sanjeev Sampat. Late)

**Principal**  
Amruteshwar Arts, Commerce & Science  
College, Vinzar, Tal. Velha, Dist. Pune.



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[ID NO. PU/PN/AC 121 / (1997)] NAAC REACREDITATION 'B'

Email – amruteshwar13@gmail.com

website: Amruteshwar.com

Date : 02/01/2022

**DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**IQAC MEETING MINUTES**

At the outset Dr. Mahadev Donagare, Coordinator (IQAC) welcomed the Principal and Chairperson (IQAC), Dr. Sanjeev Late and members of the Internal Quality Assurance Cell (IQAC), briefed about the agenda of the meeting and requested the Principal to chair the meeting.

Principal Dr. Sanjeev Late in his initial remarks explained his experiences of NSS camp. He also explain the need for seminar and workshop for the students as a part of quality education.

After brief forward by the chairman following agenda were taken for discussion.

**1. To Read & confirm the minutes of previous meeting**

The minutes of the previous meetings were read by the Dr. Mahadev Donagare, Coordinator (IQAC). He also highlighted the most important points that we have achieved. As decided in the previous meeting, all agenda items were discussed and the action plan was presented.

**Decision** – IQAC noted the ATR and approved the minutes and ATR

Proposed by : Dr. Shrikhande Y.

Seconded by : Dr. Gadkar P.

**2. Regarding preparation of NSS special winter camp**

The NSS coordinator Dr. Ritesh Wangwad presented his views on the NSS camp and put forward some selected villages for taking special winter camp. Various facilities available in the village for the students and potential work to be done in the village for the villagers were also discussed.

**Decision** – IQAC has decided to take the special winter camp in the same village viz. Pimpari as the village is adopted by the college for overall development.

**3. Preparation of One day workshop on Personal hygiene**





The discussion on the one day workshop on personal hygiene was conformed by the IQAC. The Coordinator Dr. Jyoti Bhate presented her views on the same. He also explained the work done by Janaseva Prabodhini with whom this workshop was arranged in association. The Coordinator is asked to prepare the detailed report for the same and expected budget for the workshop.

**Decision** – IQAC decided to implement the planning of one day workshop on the personal hygiene. Dr. Jyoti Bhate the coordinator of the programe was asked to prepare the detailed requirements and budget for the same.

**4. Regarding preparation of the seminar Intellectual Property Rights**

The discussion on the preparation of the seminar on intellectual property rights was confirmed by the IQAC. The coordinator Dr. Deepak Shelke presented his views on the importance of the topic and its use for the students. It was decided that the coordinator to prepare the detailed plan and expected budget for the same. Potential speaker names were also discussed for the subject as guest speakers.

**Decision** – IQAC has taken the decision to conduct the seminar on intellectual property rights. It was decided that the coordinator Dr. Deepak Shelke to prepare the detailed plan and expected budget for the same.

**5. Discussion on any other topics with permission of chair**

Nil

Dr. Anuja Gawade proposed the Vote of Thanks.

  
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Email – amruteshwar13@gmail.com

website: Amruteshwar.com

Date : 2/01/2022

**DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Action Taken Report Of the meetings held on 01/01/ 2022**

1. To Read & confirm the minutes of previous meeting  
Decision – Read and confirmed the minutes
2. Regarding preparation of NSS special Winter Camp  
Decision – IQAC has decided to take the special winter camp in the same village viz. Pimpri as the village is adopted by the college for overall development. Last three years the same village was adopted by the college. various development schemes were also implemented in the village with the help of the villages. It was decided to go one step further.
3. Preparation of One day workshop on Personal hygiene  
Decision IQAC decided to implement the planning of one day workshop on the personal hygiene. The coordinator Dr. Jyoti Bhate presented her views on taking this one day workshop with association of Janaseva Prabodhini. Dr. Jyoti Bhate the coordinator of the programe was asked to prepare the detailed requirements and budget for the same.
4. Regarding preparation of the seminar Intellectual Property Rights  
Decision – IQAC has taken the decision to conduct the seminar on intellectual property rights. It was decided that the coordinator Dr. Deepak Shelke to prepare the detailed plan and expected budget for the same.
5. Discussion on any other topics with permission of chair  
Nil

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Email : amruteshwar13@gmail.com

Website : amruteshwar.com

Ref. : A.A.C.S.C./110/2023

Date : 08/02/2023

## Notice of Meeting

Dear IQAC committee Teaching and Non-teaching Staff,

I hope this notice finds you in good health and high spirits. As the IQAC Head of Amruteshwar Arts, Commerce, and Science College, Vinzar, I am pleased to inform you that a meeting has been scheduled to discuss important matters related to the college's academic and administrative activities. Your presence and valuable inputs are highly appreciated.

### Meeting Details:

Date: 10/02/2023

Time: 1:30 PM

Venue: [Principals Cabin]

### Agenda:

1. Preparation of SSR (Self-Study Report)
2. Preparation of Internal and External University Examinations
3. Submission of API (Academic Performance Indicators)
4. Discussion on Other Topics

Your expertise and insights are crucial in shaping the future of our college. We kindly request you to come prepared to discuss the agenda items mentioned above. Your active participation will contribute to the efficient functioning of the institution.

Thank you for your cooperation. We look forward to your presence at the meeting.

Sincerely,

[Dr. Mahadev Dongare]

IQAC Head

**I.Q.A.C.**  
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& Science College, Vinzar,  
Tal. Velhe, Dist. Pune.



Principal

Amruteshwar Arts, Commerce & Science  
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Dr. Sanjeev Late  
M.A., M.Phil., GDC&A., Ph.D.

Email : amruteshwar13@gmail.com

Website : amruteshwar.com

Ref. : A.A.C.S.C./12.5/2023

Date : 15 / 02 / 2023

## Action Taken Report

Meeting Details:

Date: 10/02/2023

Time: 1:30 PM

Venue: [Principals Cabin]

### Agenda:

1. Preparation of SSR (Self-Study Report)
2. Preparation of Internal and External University Examinations
3. Submission of API (Academic Performance Indicators)

1. Preparation of SSR (Self-Study Report)

Action: The IQAC Head assigned specific sections of the SSR to the faculty members and staff for data collection and compilation. A timeline was set for the completion of the SSR.

2. Preparation of Internal and External University Examinations

Action: The faculty members were assigned the responsibility of preparing examination schedules, question papers, and other necessary arrangements for both internal and external university examinations. The IQAC Head would oversee the process to ensure compliance with quality standards.

3. Submission of API (Academic Performance Indicators)

Action: The IQAC Head requested the faculty members to submit their updated API as per the prescribed format within the specified timeline. The IQAC team would review and compile the APIs for further evaluation.

[Dr. Mahadev Dongare]

IQAC Head

**I.Q.A.C.**  
Amruteshwar Arts, Commerce  
& Science College, Vinzar  
Tal. Velha, Dist. Pune.



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[ID No. PU/PN/AC 121/(1997)]

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Principal  
Dr. Sanjeev Late

M.A., M.Phil, GDCAA, Ph.D.

Email : amruteshwar13@gmail.com

Website : amruteshwar.com

Ref. : A.A.C.S.C./17/2022

Notice of Meeting

Date : 05/12/2022

Dear IQAC committee Teaching and Non-teaching Staff,

I hope this notice finds you in good health and high spirits. As the IQAC Head of Amruteshwar Arts, Commerce, and Science College, Vinzar, I am pleased to inform you that a meeting has been scheduled to discuss important matters related to the college's academic and administrative activities. Your presence and valuable inputs are highly appreciated.

Meeting Details:

Date: [07/12/2022]

Time: [12.30]

Venue: [Principal Cabin]

Agenda:

1. IQA Submission
2. Preparation of Documentation Files
3. Submission of Result Analysis
4. Discussion on Other Topics

Your expertise and insights are crucial in shaping the future of our college. We kindly request you to come prepared to discuss the agenda items mentioned above. Your active participation will contribute to the efficient functioning of the institution.

Thank you for your cooperation. We look forward to your presence at the meeting.

Sincerely,

[Dr. Magadev Dongare]

IQAC Head

**I.Q.A.C.**  
Amruteshwar Arts, Commerce  
& Science College, Vinzar,  
Tal. Velha, Dist. Pune.



[Signature]

**Principal**  
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Email : amruteshwar13@gmail.com

Website : amruteshwar.com

Ref. : A.A.C.S.C./191/2022

Date : 25/12/2022

## Action Taken Report

Previous Meeting Details:

Date: [07/12/2022]

Time: [12.30]

Venue: [Principal Cabin]

Agenda:

1. IIQA Submission
2. Preparation of Documentation Files
3. Submission of Result Analysis

### 1. IIQA Submission

Action: The IQAC Head assigned specific sections of the IIQA report to the faculty members and staff for compilation and verification. A deadline was set for the submission of the completed IIQA report.

### 2. Preparation of Documentation Files

Action: The IQAC Head assigned the responsibility of reviewing and updating documentation files to the concerned faculty members and staff. The IQAC team would provide necessary support and guidance in this process.

### 3. Submission of Result Analysis

Action: The faculty members were requested to analyze examination results and submit their findings to the IQAC Head within a specified timeline. The IQAC team would consolidate and analyze the data to identify trends and propose appropriate interventions.

[Dr. Magadev Dongare]

IQAC Head

I.Q.A.C.  
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& Science College, Vinzar  
Tal. Velhe, Dist. Pune



Principal  
Amruteshwar Arts, Commerce & Science  
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