

AMRUTESHWAR ARTS, COMMERCE AND SCIENCE COLLEGE, VINZAR

At post – Vinzar, Tal. – Velha, Dist. – Pune. 412 213

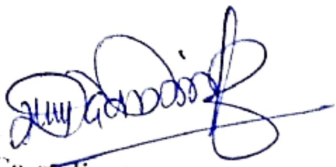
NAAC Reaccreditation Grade – 'B'

INTERNAL QUALITY ASSURANCE CELL (IQAC)**ACADEMIC CALENDER FOR THE YEAR 2021-2022**

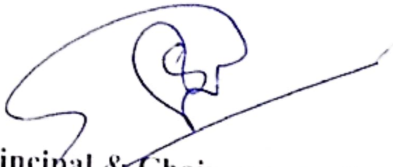
Sr. No.	Month	Plan of Action to be Taken for the Academic Year 2020-2021		
		Teaching-Learning & Evaluation	Co-Curricular Activity	Administration Activity
01	June 2021	1. Admission Works & Online Work	1. Preparing NSS & SDB Annual Plan	1. Result Distribution
		2. Preparing Annual Teaching Plan	2. Preparing plan of PTA & AR Dept	2. Approval of College's Budget
		3. Preparing College Time-Table		3. Interview for CHB Post
				4. Staff Meeting: 1 Term opening
02	July 2021			5. 1 st Meeting of all Departments
		1. Result Analysis - Annual Exam.	1. Welcome Function for Students	1. Admission works & enrolment
		2. Orientation for all faculty Students	2. NSS's & SDB's Regular Activities	2. 1 st Meeting of CDC & IQAC
		3. Lectures & Remedial Coaching	3. Sport & Cultural Activities	3. Purchasing Equipment for Labs
		4. Practical Works: Schedule		4. Preparing AQAR of Last Year
03	August 2021	5. PPT Presentation for Students		
		1. Practical Works	1. NSS's & SDB's Regular Activities	1. Preparing Eligibility Process
		2. Tutorials given to the students	2. Sport & Cultural Activities	2. Affiliation Works
		3. Group discussion	3. 'Avishkar' Research Activity	
04	September 2021			
		1. Lectures & Guest Lectures	1. NSS's & SDB's Regular Activities	1. 2 nd Meeting of CDC & IQAC
		2. Practical Works	2. Competitive Exam. Programme	2. 2 nd meeting of all departments
		3. Arrange Seminars for Students	3. 'BPPDK's Scholarship Programme	
05	October 2021	4. Home Assignments		
		1. Lectures & Guest Lectures	1. NSS Regular Activities	1. Purchasing library Materials
		2. Seminars of the Students	2. Report of 'BPPDK's Scholarship	2. Eligibility with late fee
			3. Students Health checkup Schedule	3. Workload Sanction by JDHE
06	November 2021		4. Placement Counseling Schedule	4. Online submission of MIS
		1. Examination Works -	1. Health Checkup Report - SPPU	
		2. Diwali Vacation	2. Preparing Study Tour Plan	
		3. CAP For Internal Assessment	3. Competitive Exam. Programme	
		4. Home Assignments	4. Planning for College Magazine	1. Staff Meeting: Term End
07	December 2021	5. Participation in OP/RC/FDP/STC	5. Participation: Research Competition	2. Purchasing office material
		1. Lectures & Guest Lectures	1. NSS Winter Camp	1.
		2. Practical Works & Lectures on EAS	2. NSS & SDB's Activities	2. 3 rd Meeting of CDC & IQAC
		3. Result analysis of Term End Exam	3. PTA & Alumni Meet	3. 3 rd Meeting all Departments
			4. Extra Mural & Extension Prog.	4. Preparing Schedule of MoUs
08	January		5. Sport & Cultural Activities	
		1. Lectures & Lectures on EAS	1. NSS's & SDB's Regular	1. Fulfilling Examination Forms

	2022		Activities	
		2. Practical Works	2. Sport & Cultural Activities	2. Online submission : A.I.Survey
		3. Tutorials given to the students	3. Study Tour of various Subjects	3. Conducting SSS
		4. Seminars of the Students	4. Conducting Seminars of all Dept	4. Updating College Website
		5. Home Assignments		5. 2 nd Staff Meeting of IQAC
09	February 2022	1. Lectures & Lectures on EAS	1. NSS's & SDB's Regular Activities	1. IQAC Meeting with Non- Teaching
		2. Practical Works	2. Inter Classes Tournament	2. Fulfilling all Feedback forms
		3. Periodic Test & Library Works		3. Demands of Exam Materials
		4. Group discussion		
10	March 2022	1. University Exam. of all courses	1. Send of Programme for Students	1. 4 th Meeting of CDC & IQAC
		2. Practical Oral Examination	2. Sport & Cultural Activities	2. Collecting data for Prospectus
		3. Internal Marks Submission	3. Physical Education Examination	3. 4 th Meeting all Departments
		4. Project & Exam. of EAS	4. Audit of NSS, SDB, QIP & SGS	4. Conducting University Exam.
			5. Data collection for College Mag.	
11	April 2022	1. University Exam. All courses	1. Review of PTA & Alumni	1. Conducting University Exam.
		2. Practical Examination	2. Submission of Report of all Dept	2. IQAC meeting with Staff
		3. Central Assessment Programme	3. Review of Placement Counseling	3. Printing the College Magazine
		4. Internal Marks Submission	4. ATR of All Departments	4. Staff Meeting of 2 nd Term End
		5. Participation in OP/RC/FDP/STC	5. Schedule of CAS for all Faculties	5. CDC Report Sent SPPU
12	May 2022	1. Summer Vacation	1. Printing all Practical journals	1. Printing of College Prospectus
		2. University remaining Exam.	2. Preparing the college Budget	2. Physical Verification: Library
		3. CAP of SPPU, Pune		3. Printing all College Stationary
		4. Examination Duties at college		4. Follow-up the College Website
		5. Participation in OP/RC/FDP/STC		5. Advisement Given for CHB Post
All Departments of College : QIP, WGC, RTI, ARD, NSS, SDB, CDC, SGS, SGC, ARC, PTA, PC, DC, ECE, Exam Dept. & Other Departments				
QIP : Quality Improvement Programme,		WGC: Women's Grievance Cell,		RTI : Right to Information,
ARD: Academic Research Department,		NSS : National Service Scheme,		SDB: Students Development Board,
CDC: College Development Committee		MoU : Memorandum of Understanding		SSS: Students Satisfactory Survey
EAS : Environment Awareness Studies		SGS : Special Guidance Scheme		SGC: Students Grievance Cell
ATR : Action Taken Reports		BPDK: Borge-Phadke-Dongre-Kadam's Scholarship		ARC: Anti Raging Cell
PTA: Parent-Teacher Association		PC: Purchase Committee		DC: Discipline Committee
CEC: Competitive Exam Cell				

Date : 15th June , 2021


Co-ordinator, IQAC
(Dr. Mahadev Dattu Dongare)




Principal & Chairperson of IQAC
(Dr. Sanjeev S. Late)
Principal
Amruteshwar Arts, Commerce & Science
College, Vinzar, Tal. Velha, Dist. Pune.