



SAMAJ SHIKSHAN MANDAL'S
AMRUTESHWAR ARTS, COMMERCE & SCIENCE
COLLEGE

At Post Vinzar, Tal. – Velhe, Dist. – Pune. 412 213

[ID NO. PU/PN/AC 121 / (1997)]

NAAC REACREDITATION 'B'

Email – amruteshwar13@gmail.com

website:

Amruteshwar.com

Date : 29/03/2022



DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE FOR IQAC MEETING

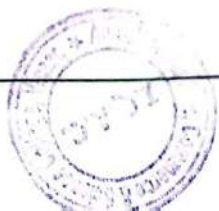
Meeting of Internal Quality Assurance Cell (IQAC) of the Amruteshwar Arts, Commerce and Science College, Vinzar meeting will be held on Tuesday, 29th March 2022 in conference Hall, at 1.00 am. You are cordially invited to attend this meeting and guide us in academic developments as well as various activities of the institute. Hon.Dr.Sanjeev Late Principal and Chairperson, Internal Quality Assurance Cell will preside over the meeting. Agenda of the meeting is as follows.

AGENDA OF THE MEETING

1. To Read & confirm the minutes of previous meeting
2. Preparation of one day workshop of life long learning
3. Regarding finalization of AQAR 2021.2022
4. Preparation feedback analysis system
5. Preparation of oral and practical exam.
6. Discussion on any other topics with permission of chair

This agenda has been sent to following members:

01	Dr. Sanjeev S. Late	Chairperson Head of Institution
02	Dr. Mahadev Dattu Dongare	IQAC, Co-coordinator
03	Mr. Pradip Phadake	Member of Management
04	Mr. Mandar Phadke	Member of Stakeholder



05	Dr. Seema A. Bagul	Member of Teacher
06	Dr. Yogesh N. Shrikhande	Member of Teacher
07	Dr. Rahul D. Kamble	Member of Teacher
08	Dr. Deepak B. Shelke	Member of Teacher
09	Prof. Manoj R. Tapre	Member of Teacher
10	Prof. Vijay Bapu Kadam	Member of Teacher
11	Prof. Sujitkumar T. Mane	Member of Teacher
12	Prof. Dr. Ritesh V. Wangwad	NAAC Responsibility
13	Mr. Vijay M. Limhan	Member of Administrative Officer
14	Mr. Ajay Raju Khopde	Member of Students & Alumni



Co-ordinator, IQAC
(Dr. Mahadev Dattu Dongare)

I.Q.A.C.
Amruteshwar Arts, Commerce
& Science College, Vinzar,
Tal. Velhe, Dist. Pune.




Principal & Chairperson of IQAC
(Dr. Sanjeev Sampat. Late)

Principal
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Date: 05/04/2022



DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

At the outset Dr. Mahadev Donagare, Coordinator (IQAC) welcomed the Principal and Chairperson (IQAC), Dr. Sanjeev Late and members of the Internal Quality Assurance Cell (IQAC), briefed about the agenda of the meeting and requested the Principal to chair the meeting.

Principal Dr. Sanjeev Late in his initial remarks explained his views on writing down true and fair information in the process of preparation of the AQAR. He also expresses his opinion on timely completion of the oral and practical examination.

After brief forward by the chairman following agenda were taken for discussion.

1. To Read & confirm the minutes of previous meeting

The minutes of the previous meetings were read by the Dr. Mahadev Donagare, Coordinator (IQAC). He also highlighted the most important points that we have achieved. As decided in the previous meeting, all agenda items were discussed and the action plan was presented.

Decision – IQAC noted the ATR and approved the minutes and ATR

Proposed by : Dr. Bagul S.

Seconded by : Dr. Bhate J.

2. Regarding preparation of One day workshop on life long learning

The coordinator of life long learning programme Dr. Suresh Muluk presented his views on the life long learning scheme. He also presented some of the current topics on which the workshop can be arranged. It was decided that the coordinator to prepare a detailed report and expected budget for the one day workshop on the life long learning.

Decision – IQAC has decided to take the one day work shop on the life long learning. The coordinator Dr. Suresh Muluk was given the responsibility to prepare a detailed report and budget for the same.

3. Regarding finalisation of the AQAR 2021-22

The detailed discussion on the all seven criteria of the AQAR was carried out in the meeting. The respective criterial head explained the logic and data presented in the AQAR report. The IQAC head also presented his views on the same. Finally, respected Principal sir after detailed verification and scrutiny of the documents the AQAR 2021-22 was finalised.

Decision – IQAC decided to upload the AQAR 2021-22 after one more round of detailed scrutiny and verification of all the documents relating to NAAC.

4. Preparation of the Oral and Practical exam.

The Chief Exam Officer Dr. Yogesh Shrikhande presented his views and tentative timetable for conduct of the oral and practical examination. The points like preparation of the question papers, inviting the external supervisor, arrangement of place and notice to the students were discussed. The Principal also taken the overview of the stationary and other material available for the examination work.

Decision – IQAC has decided the deadline for the question paper submission and tentative dates for the oral and practical examination.

5. Discussion on any other topics with permission of chair

Nil

Dr. Yogesh Shrikhande proposed the Vote of Thanks.



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Tal. Velha, Dist. Pune.



Principal
Amruteshwar Arts, Commerce & Science
College, Vinzar, Tal. Velha, Dist. Pune



DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report Of the meetings held on 29/03/ 2022

1. To Read & confirm the minutes of previous meeting

Decision – Read and confirmed the minutes

2. Regarding preparation of One day workshop on life long learning

Decision – IQAC has decided to take the one day work shop on the life long learning. The coordinator Dr. Suresh Muluk was given the responsibility to prepare a detailed report and budget for the same.

3. Regarding finalisation of the AQAR 2021-22

Decision - IQAC decided to upload the AQAR 2021-22 after one more round of detailed scrutiny and verification of all the documents relating to NAAC.

4. Preparation of the Oral and Practical exam.

Decision – IQAC has decided the deadline for the question paper submission and tentative dates for the oral and practical examination.

5. Discussion on any other topics with permission of chair

Nil

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Date : 24/12/2021

DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE FOR IQAC MEETING

Meeting of Internal Quality Assurance Cell (IQAC) of the Amruteshwar Arts, Commerce and Science College, Vinzar meeting will be held on Saturday, 1st January 2023 in conference Hall, at 11.30. am. You are cordially invited to attend this meeting and guide us in academic developments as well as various activities of the institute. Hon.Dr.Sanjeev Late Principal and Chairperson, Internal Quality Assurance Cell will preside over the meeting. Agenda of the meeting is as follows.

AGENDA OF THE MEETING

1. To Read & confirm the minutes of previous meeting
2. Regarding preparation of NSS Special winter camp
3. Preparation One Day Workshop on Personal Hygiene
4. Preparation of seminar Intellectual Property right
5. Discussion on any other topics with permission of chair

This agenda has been sent to following members:

01	Dr. Sanjeev S. Late	Chairperson Head of Institution
02	Dr. Mahadev Dattu Dongare	IQAC, Co-coordinator
03	Mr. Pradip Phadake	Member of Management
04	Mr. Mandar Phadke	Member of Stakeholder
05	Dr. Seema A. Bagul	Member of Teacher
06	Dr. Yogesh N. Shrikhande	Member of Teacher
07	Dr. Rahul D. Kamble	Member of Teacher



08	Dr. Deepak B. Shelke	Member of Teacher
09	Prof. Manoj R. Tapre	Member of Teacher
10	Prof. Vijay Bapu Kadam	Member of Teacher
11	Prof. Sujitkumar T. Mane	Member of Teacher
12	Prof. Dr. Ritesh V. Wangwad	NAAC Responsibility
13	Mr. Vijay M. Limhan	Member of Administrative Officer
14	Mr. Ajay Raju Khopde	Member of Students & Alumni





Co-ordinator, IQAC
(Dr. Mahadev Dattu Dongare)

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Tal. Velha, Dist. Pune.



Principal & Chairperson of IQAC
(Dr. Sanjeev Sampat. Late)

Principal
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Date : 02/01/2022

DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC MEETING MINUTES

At the outset Dr. Mahadev Donagare, Coordinator (IQAC) welcomed the Principal and Chairperson (IQAC), Dr. Sanjeev Late and members of the Internal Quality Assurance Cell (IQAC), briefed about the agenda of the meeting and requested the Principal to chair the meeting.

Principal Dr. Sanjeev Late in his initial remarks explained his experiences of NSS camp. He also explain the need for seminar and workshop for the students as a part of quality education.

After brief forward by the chairman following agenda were taken for discussion.

1. To Read & confirm the minutes of previous meeting

The minutes of the previous meetings were read by the Dr. Mahadev Donagare, Coordinator (IQAC). He also highlighted the most important points that we have achieved. As decided in the previous meeting, all agenda items were discussed and the action plan was presented.

Decision – IQAC noted the ATR and approved the minutes and ATR

Proposed by : Dr. Shrikhande Y.

Seconded by : Dr. Gadkar P.

2. Regarding preparation of NSS special winter camp

The NSS coordinator Dr. Ritesh Wangwad presented his views on the NSS camp and put forward some selected villages for taking special winter camp. Various facilities available in the village for the students and potential work to be done in the village for the villagers were also discussed.

Decision – IQAC has decided to take the special winter camp in the same village viz. Pimpri as the village is adopted by the college for overall development.

3. Preparation of One day workshop on Personal hygiene



The discussion on the one day workshop on personal hygiene was conformed by the IQAC. The Coordinator Dr. Jyoti Bhate presented her views on the same. He also explained the work done by Janaseva Prabodhini with whom this workshop was arranged in association. The Coordinator is asked to prepare the detailed report for the same and expected budget for the workshop.

Decision – IQAC decided to implement the planning of one day workshop on the personal hygiene. Dr. Jyoti Bhate the coordinator of the programe was asked to prepare the detailed requirements and budget for the same.

4. Regarding preparation of the seminar Intellectual Property Rights

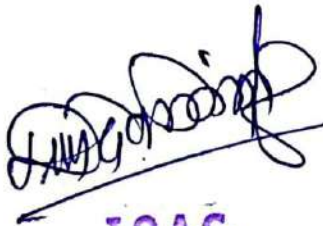
The discussion on the preparation of the seminar on intellectual property rights was confirmed by the IQAC. The coordinator Dr. Deepak Shelke presented his views on the importance of the topic and its use for the students. It was decided that the coordinator to prepare the detailed plan and expected budget for the same. Potential speaker names were also discussed for the subject as guest speakers.

Decision – IQAC has taken the decision to conduct the seminar on intellectual property rights. It was decided that the coordinator Dr. Deepak Shelke to prepare the detailed plan and expected budget for the same.

5. Discussion on any other topics with permission of chair

Nil

Dr. Anuja Gawade proposed the Vote of Thanks.



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Date : 2/01/2022

DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report Of the meetings held on 01/01/ 2022

1. To Read & confirm the minutes of previous meeting

Decision – Read and confirmed the minutes

2. Regarding preparation of NSS special Winter Camp

Decision – IQAC has decided to take the special winter camp in the same village viz. Pimpari as the village is adopted by the college for overall development. Last three years the same village was adopted by the college. various development schemes were also implemented in the village with the help of the villages. It was decided to go one step further.

3. Preparation of One day workshop on Personal hygiene

Decision IQAC decided to implement the planning of one day workshop on the personal hygiene. The coordinator Dr. Jyoti Bhate presented her views on taking this one day workshop with association of Janaseva Prabodhini. Dr. Jyoti Bhate the coordinator of the programe was asked to prepare the detailed requirements and budget for the same.

4. Regarding preparation of the seminar Intellectual Property Rights

Decision – IQAC has taken the decision to conduct the seminar on intellectual property rights. It was decided that the coordinator Dr. Deepak Shelke to prepare the detailed plan and expected budget for the same.

5. Discussion on any other topics with permission of chair

Nil

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Date : 20/09/2021



DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE FOR IQAC MEETING

Meeting of Internal Quality Assurance Cell (IQAC) of the Amruteshwar Arts, Commerce and Science College, Vinzar meeting will be held on Wednesday, 29th September 2021 in conference Hall, at 12.00 am. You are cordially invited to attend this meeting and guide us in academic developments as well as various activities of the institute. Hon.Dr.Sanjeev Late Principal and Chairperson, Internal Quality Assurance Cell will preside over the meeting. Agenda of the meeting is as follows.

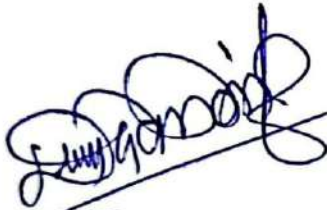
AGENDA OF THE MEETING

1. To Read & confirm the minutes of previous meeting
2. Regarding Resource Mobilization & Optimal Utilization Policy
3. Preparation of Gender annual calender
4. Regarding Annual maintenance agreement (AMC)
5. Regarding planing of seminar & workshops organization
6. Discussion on any other topics with permission of chair

This agenda has been sent to following members:

01	Dr. Sanjeev S. Late	Chairperson Head of Institution
02	Dr. Mahadev Dattu Dongare	IQAC, Co-coordinator
03	Mr. Pradip Phadake	Member of Management
04	Mr. Mandar Phadke	Member of Stakeholder
05	Dr. Seema A. Bagul	Member of Teacher
06	Dr. Yogesh N. Shrikhande	Member of Teacher

07	Dr. Rahul D. Kamble	Member of Teacher
08	Dr. Deepak B. Shelke	Member of Teacher
09	Prof. Manoj R. Tapre	Member of Teacher
10	Prof. Vijay Bapu Kadam	Member of Teacher
11	Prof. Sujitkumar T. Mane	Member of Teacher
12	Prof. Dr. Ritesh V. Wangwad	NAAC Responsibility
13	Mr. Vijay M. Limhan	Member of Administrative Officer
14	Mr. Ajay Raju Khopde	Member of Students & Alumni



Co-ordinator, IQAC
(Dr. Mahadev Dattu Dongare)

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Principal & Chairperson of IQAC
(Dr. Sanjeev Sampat. Late)

Principal
Amruteshwar Arts, Commerce & Science
College, Vinzar, Tal. Velha, Dist. Pune.

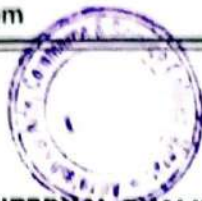


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Date : 30/09/2021



DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

At the outset Dr. Mahadev Donagare, Coordinator (IQAC) welcomed the Principal and Chairperson (IQAC), Dr. Sanjeev Late and members of the Internal Quality Assurance Cell (IQAC), briefed about the agenda of the meeting and requested the Principal to chair the meeting.

Principal Dr. Sanjeev Late in his initial remarks explained the need for enhancing the quality of Higher Education. He has instructed all the members of IQAC to take active part in the .

After brief forward by the chairman following agenda were taken for discussion.

1. To Read & confirm the minutes of previous meeting

The minutes of the previous meetings were read by the Dr. Mahadev Donagare, Coordinator (IQAC). He also highlighted the most important points that we have achieved. As decided in the previous meeting, all agenda items were discussed and the action plan was presented.

Decision – IQAC noted the ATR and approved the minutes and ATR

Proposed by : Dr. Muluk S.

Seconded by : Dr. Kendale B.

2. Regarding Resource Mobilisation and Optimal Utilisation Policy

The discussion on various sources of resource mobilisation was carried out. The new resources for getting the fund for the college was taped. The optimal utilisation was carried out by deciding the priority of the college and using funds for the same.

Decision – IQAC has decided to prepare the sources of the resource mobilisation. For the optimal utilization of these resources priority to be decided by the NAAC – IQAC head and purchase committee was decided.

3. Preparation of Gender annual calendar



IQAC Coordinator put forward the importance of the preparation of the Gender Annual Calendar and policy related to Gender Sensitisation. The work of policy making and implementation is given to Dr. Jyoti Bhate.

Decision – IQAC decided to implement the policy of the Gender Sensitisation and follow the Gender Equality as an official policy of the institution. IQAC accepted the document prepared by Dr. Jyoti Bhate

4. Regarding Annual maintenance agreement (AMC)

The discussion on the annual maintenance agreement for the maintenance of the various infrastructure was carried out in the meeting.

Decision – IQAC has taken the decision to continue the AMC for the next year with the same persons.

5. Regarding planning of seminar and workshops organization

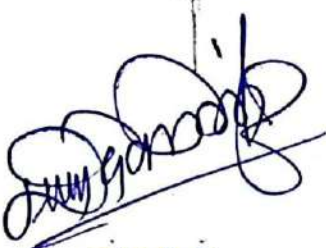
IQAC has decided to plan the workshop and seminar in the academic year. All the departmental heads are asked to find out the relevant subjects them for the same .

Decision – IQAC has decided to plant the workshop and seminar on the recent trends in the field. The head of the departments are asked to decide the subjects with their respective staff. 00

6. Discussion on any other topics with permission of chair

Nil

Dr. Rahul Kamble proposed the Vote of Thanks.


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Date : 30/09/2021

DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report Of the meetings held on 29/09/ 2021

1. To Read & confirm the minutes of previous meeting

Decision – Read and confirmed the minutes

2. Resource mobilization and optimal utilization policy

Decision – IQAC has accepted the policy document prepared for the resource mobilization and optimal utilization. The policy document was discussed in the IQAC meeting and all the members were agree for the content of the same. It was decided that the policy implementation must be carried in effective way.

3. Preparation of Gender annual calendar

Decision – IQAC decided to prepare the policy of the Gender Sensitisation and follow the Gender Equality as an official policy of the institution. The separate policy documents prepared by Dr. Jyoti Bhate was presented and accepted in the IQAC meeting.

4. Annual maintenance agreement (AMC)

Decision – IQAC has taken the decision that the old AMC to be continued as the previous year's vendors has given the satisfactory services to the college.

5. Regarding planning of seminar and workshop

Decision – IQAC has decided to conduct the seminar and workshop in the current academic year. The head of the department to decide the recent trending subjects for the same.

6. Discussion on any other topics with permission of chair

Nil

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Date : 16/06/2021



DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE FOR IQAC MEETING

Meeting of Internal Quality Assurance Cell (IQAC) of the Amruteshwar Arts, Commerce and Science College, Vinzar meeting will be held on Tuesday, 22th June 2021 in conference Hall, at 11.00 am. You are cordially invited to attend this meeting and guide us in academic developments as well as various activities of the institute. Hon.Dr.Sanjeev Late Principal and Chairperson, Internal Quality Assurance Cell will preside over the meeting. Agenda of the meeting is as follows.

AGENDA OF THE MEETING

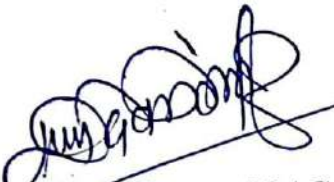
1. To Read & confirm the minutes of previous meeting
2. Preparation of academic calender -2021-2022
3. Preparation of Gender annual calender
4. Discussion regarding preparation of AQAR -2021-2022
5. Regarding Renewation of various Memorandum of understanding (MOU)
6. Discussion on any other topics with permission of chair

This agenda has been sent to following members:

01	Dr. Sanjeev S. Late	Chairperson Head of Institution
02	Dr. Mahadev Dattu Dongare	IQAC, Co-coordinator
03	Mr. Pradip Phadake	Member of Management
04	Mr. Mandar Phadke	Member of Stakeholder
05	Dr. Seema A. Bagul	Member of Teacher
06	Dr. Yogesh N. Shrikhande	Member of Teacher
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Co-ordinator, IQAC
(Dr. Mahadev Dattu Dongare)

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Principal & Chairperson of IQAC
(Dr. Sanjeev Sampat. Late)

Principal
Amruteshwar Arts, Commerce & Science
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Date : 16/06/2021

DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC MEETING MINUTES :

At the outset Dr. Mahadev Donagare, Coordinator (IQAC) welcomed the Principal and Chairperson (IQAC), Dr. Sanjeev Late and members of the Internal Quality Assurance Cell (IQAC), briefed about the agenda of the meeting and requested the Principal to chair the meeting.

Principal Dr. Sanjeev Late in his initial remarks explained the need for enhancing the quality of Higher Education in general and the teaching learning and evaluation process in particular. He has mentioned that the president of the SAMAJ SHIKSHAN MANDAL, Shri Pradip Phadke sir wishes that all the staff to follow vision, mission and objectives of the institution in their day to day working. He also mentioned the efforts taken by SSM towards quality enhancement. He has requested all the members of IQAC to actively participate in the deliberations.

After brief forward by the chairman following agenda were taken for discussion.

1. To Read & confirm the minutes of previous meeting

The minutes of the previous meetings were read by the Dr. Mahadev Donagare, Coordinator (IQAC). He also highlighted the most important points that we have achieved. As decided in the previous meeting, all agenda items were discussed and the action plan was presented.

Decision – IQAC noted the ATR and approved the minutes and ATR

Proposed by : Dr. B. M. Kendale

Seconded by : Dr. S. Muluk

2. Preparation of academic calendar -2021-2022



There were detailed discussion on the academic calendar of 2021-22 in the meeting. All the key points were noted down by the Coordinator.

Decision – IQAC has decided to prepare the academic calendar for the year 2021-2 by considering all the important points that were discussed in the meeting and try to make the academic calendar inclusive of all the curricular, co-curricular and extracurricular activities.

3. Preparation of Gender annual calendar

IQAC Coordinator put forward the importance of the preparation of the Gender Annual Calendar and policy related to Gender Sensitisation. The work of policy making is given to Dr. Jyoti Bhate.

Decision – IQAC decided to prepare the policy of the Gender Sensitisation and follow the Gender Equality as an official policy of the institution. It was also resolved that the separate policy documents to be prepared by Dr. Jyoti Bhate and to be presented the same in front of the IQAC.

4. Discussion regarding preparation of AQAR -2021-2022

Preparation of AQAR 2021-22 was initiated and all the criteria were taken in to account, Special attention was given to complete the documentation part and presentation of the information as per the guidelines given by the NAAC for preparation and presentation of the AQAR.

Decision – IQAC has taken the decision to prepare the rough draft of the AQAR at the earliest. All the faculty members and departmental heads to submit relevant documents to the respective criteria head.

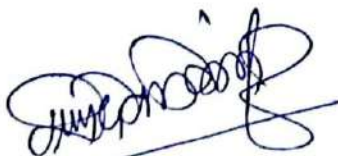
5. Regarding Renovation of various Memorandum of understanding (MOU)

It was decided that the all the memorandum with various social, cultural, educational institutes to be renewed.

6. Discussion on any other topics with permission of chair

It was decided that the preparation of the AQAR to be given high priority and every point will be supported by the relevant documents.

Dr. Manoj Tapre proposed the Vote of Thanks. He mentioned that the process of IQAC meeting and preparation of AQAR is not only restricted to the compliance of the procedure but it helps all the members to grow as teacher.



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NAAC REACREDITATION 'B'

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Date : 25 /06/2021

DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report Of the meetings held on 22/06/2021

1. To Read & confirm the minutes of previous meeting

Decision – Read and confirmed the minutes

2. Preparation of academic calendar -2021-2022

Decision – IQAC has decided to prepare the academic calendar for the year 2020-21 by considering all the important points that were discussed in the meeting and try to make the academic calendar inclusive of all the curricular, co-curricular and extracurricular activities.

3. Preparation of Gender annual calendar

Decision – IQAC decided to prepare the policy of the Gender Sensitisation and follow the Gender Equality as an official policy of the institution. It was also resolved that the separate policy documents to be prepared by Dr. Jyoti Bhate and to be presented the same in front of the IQAC.

4. Discussion regarding preparation of AQAR -2021-2022

Decision – IQAC has taken the decision to prepare the rough draft of the AQAR at the earliest. All the faculty members and departmental heads to submit relevant documents to the respective criteria head.

5. Regarding renewal of various memorandum of understanding

Decision – IQAC has decided to renew the various memorandum of understanding signed with various educational, social and educational organisations last year. The process of discussion was already initiated by respective head.

6. Discussion on any other topics with permission of chair : Nil

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