



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	
	SAMAJ SHIKSHAN MANDAL VINZAR'S AMRUTESHWAR ARTS, COMMERCE AND SCIENCE COLLEGE
• Name of the Head of the institution	Dr. Sanjeev S. Late
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02130232323
• Mobile No:	9421441510
• Registered e-mail	aac.vinzar@yahoo.com
• Alternate e-mail	iqac.amruteshwar.college@gmail.com
• Address	At Post - Vinzar, Tal. - Velhe, Dist. - Pune. 412 213
• City/Town	Velhe, Dist : Pune
• State/UT	Maharashtra
• Pin Code	412213
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	SAVITRIBAI PHULE PUNE UNIVERSITY PUNE				
• Name of the IQAC Coordinator	DR. MAHADEV DATTU DONGARE				
• Phone No.	02130232323				
• Alternate phone No.	9423174130				
• Mobile	9423174130				
• IQAC e-mail address	amruteshwar13@gmail.com				
• Alternate e-mail address	iqac.amruteshwar.college@gmail.co				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://amruteshwar.org/pdf/AQAR-2020-21-in-sequence.pdf">http://amruteshwar.org/pdf/AQAR-2020-21-in-sequence.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://amruteshwar.org/pdf/academic-calender-2021-22.pdf">http://amruteshwar.org/pdf/academic-calender-2021-22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	0	2004	10/02/2005	10/02/2010
Cycle 2	B	2.08	2016	17/03/2016	17/03/2021
<b>6.Date of Establishment of IQAC</b>			06/05/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>		<b>04</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1.orgnise the State Level Webinar on Gender Equality 2.One Day Workshop on Personal Hygiene 3.State Level Webinar on Guidelines of Women's Redressal Cell 4.Intellectual Property right 5. Industrial training scope and oportunites</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
orgnise the State Level Webinar on Gender Equality	MOU with Jnana Prabodhini by VISHAKHA cell	
One Day Workshop on Personal Hygiene	organized on 05-01-2022 no. beneficiaries 102	
State Level Webinar on Guidelines of Women's Redressal Cell	organized on 12-08-2022 no. beneficiaries 80	
Yoga For Physical and Mental Health	fit India movement no. 46 by vishakha	
Industrial training scope and opportunities	Employment and Awareness no. beneficiaries 100	
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>	

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE	24/09/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	16/09/2022

#### 15. Multidisciplinary / interdisciplinary

The Amruteshwar Arts, Commerce & Science College is governed by the the rules of University Grants Commission, rules set by the Savitribai Phule Pune University Pune to whome the college is affiliated, and Maharashtra University Act 2016. The New choise based credit pattern introduced by the University from the year 2019 has given the choice to the students to chose extra credit, from the various subjects offered which are interdisciplinary in nature. e.g. the election, governence and leadership is the subject from the political science, Physical education is from the subejct Physical Education, Environmental awareness is from the subjet Environmental science etc are made availabel to all the faculites like Arts, Commerce and Science. Multidisiplinary subjects choice is not yet made availabe from the university by now.

#### 16. Academic bank of credits (ABC):

The University Grants Commission, New Delhi had issued instructions to the universities for the implememntaiton of Academic Bank Credit. The Academic Bank Credit (ABC) will digitally store the academic credit earned by students from Higher Educational Institutues facilitating students to choose their own learning path to attain degree/diploma/certificate, working on the principle of multiple entry-multiple exits as well as any time, any where and any level of learning. The ABC platrom has been developed by the National E-governance Division (NeGD) of the Ministry of Electronics and Information Technology (MeitY) under the DigiLocker Framwork.

The Amruteshwar Arts, Commerce & Science College has responded promptly and quickly executed the process of opening the ABC ID of the students through DigiLocker. As the admission process is yet not complete due to extension of the University exam on the backdrop of

Covid 19 situation; our college is also in the process of admission for the second last and last year students. By now college has successfully created the ABC ID of more than 250 students and send it to the University.

#### **17.Skill development:**

Yes, the college has included the subjects of skill development in the curriculum for the overall development of the students. The Amruteshwar Arts, Commerce & Science College is governed by the rules of University Grants Commission, rules set by the Savitribai Phule Pune University Pune to whom the college is affiliated, and Maharashtra University Act 2016. The New choice based credit pattern has been introduced by the University from the year 2019 has given the choice to the students to choose extra credit from the various subjects. For the first year B.Com skill based subjects like Employability and skill development which include soft skill development of the students. The college has also included the subject computerized accounting to impart the knowledge of technical skills to the commerce students. The subject like election, governance and leadership is also one subject that add value to the skill base of the student.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Amruteshwar Arts, Commerce & Science College is affiliated to the Savitribai Phule Pune University, Pune which is university created on the basis of need for the marathi language which is native language of the Maharashtra state. As college is operating in the rural and hilly area majority subjects taught in the college are in the native Indian language called 'Marathi'. students can learn and can even write down their answer paper in Marathi language. According to Kautilya, Education shall aim at three outcome as characteristics in graduates i.e. creation of new knowledge, wisdom to use the right knowledge in right time and place for right purpose and the skillset to get the proper results of knowledge in real life. Our college tries to achieve these basic fundamental principles in teaching and learning programme. The college has three faculties viz Arts, Commerce & Science. In the Arts faculty, we have special subject called 'History' which encompasses in its subject the knowledge of entire glorious history of India. The college teachers are also trying to convey the glorious Indian knowledge system, culture and traditional knowledge to the students through video lectures.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college is focusing on the Outcome based education (OBE). The outcome based education is a system where all the parts and aspects of education are focused on the outcomes of the course. The students take up courses with a certain goals of developing skills or gaining knowledge and they have to complete the goal by end of the course. The college teachers are well aware of the course outcome and programme outcome. Teachers explain these course outcome and programem outcome while starting each topic in the class. Students are made aware about what they are intended to achieve after each topic they are learing. The outcome of the students are also measured by the teachers through group discussion, assignment writting and oral/practical examination.

## 20.Distance education/online education:

The Amruteshwar Arts, Commerce & Science College is governed by the the rules of University Grants Commission, rules set by the Savitribai Phule Pune University Pune to whome the college is affiliated, and Maharashtra University Act 2016. The college is offereing traditional way of education by physically attending the college. The univesity has not yet offered any distance education or online education mode to the students so as by the college.

## Extended Profile

### 1.Programme

1.1	259
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	670
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	0
Number of seats earmarked for reserved category as per GOI/ State	

Govt. rule during the year		
File Description	Documents	
Data Template	No File Uploaded	
2.3		<b>159</b>
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1		<b>19</b>
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2		<b>23</b>
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1		<b>22</b>
Total number of Classrooms and Seminar halls		
4.2		<b>10,23,046</b>
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		<b>8</b>
Total number of computers on campus for academic purposes		

## Part B

### CURRICULAR ASPECTS

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

### Curricular Planning and Implementation:

1. IQAC and Academic Planning committee plans the academic Calendar of the year
2. Time table committee considers the directives and feedback From students.
3. The institution runs various UG courses designed by SPPU
4. Value added and Extra Credit programs are run
5. Workload allotment is done to all the teachers as per University guidelines.
6. For the entire theory and practical course teachers prepare their individual lecture plan
7. Teaching plan are executed effectively.
8. Teaching methods like: Quizzes, Group Discussions, Demonstrations, Debates, Power Point Presentations, Practical's Videos, etc are used.
9. To enhance the life skills and to facilitate the curriculum aspects among students, the study tours, field trip, industrial visits are arranged.
10. Teachers used ICT aids such as zoom, You Tube, Google Classroom, Google forms, PPTs to complement ICT based teaching.
11. Faculty members participate in the syllabus up gradation and restructuring workshops
12. Students get assessed throughout the semester, by conducting their internal evaluations and final semester examination
13. Result analysis of every course is carried out and to improve students' performance.

14. Academic review and feedback is taken from peers and students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://amruteshwar.org/syllabus.html">http://amruteshwar.org/syllabus.html</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of Continuous internal Evaluation (CIE)

1. The academic calendar is very useful document, which contains the tentative dates of: internal and external semester

examinations, co-curricular and extra-curricular activities, and end of term and vacation period.

2. Institution's academic calendar is prepared by Academic Planning Committee and IQAC as per SPPU guidelines.

3. Institutional academic calendar is made available to all stakeholders and displayed for students on notice board.

4. Guidelines of the university and internal evaluation patterns are followed for all the programs.

5. Apart from these conventional methods, ICT based internal evaluation process was carried out through, Google platform.

Time table for the internal evaluation is displayed at the college on notice boards. Nowadays students are informed about

the CIE schedule through social media also.

6. Like theory courses, practical CIE is also carried out through various methods viz, orals, PowerPoint presentations, project

demonstrations, internships, survey, journal completion and certification.

7. Co-curricular Activities such as Science Exhibitions, Educational Games, competitions, visits, study tours, guest lectures, industrial visits.

8. In this way IQAC encourages the faculty members of the institute to adhere to the academic calendar including for the

conduct of CIE for achieving academic excellence.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/1.1.2.pdf">http://amruteshwar.org/pdf/criteria-2021-22/1.1.2.pdf</a>

**1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

08

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Response:** Educational Institution, being a very important part of society; has a major role to play in handling cross cutting issues.

As colleges are developing the youth of the country, our curriculum of some regular courses tries to address issues related to Environment, Sustainability, Gender and Professional Ethics while some value added courses aim to inculcate social, human values, thereby leading to the holistic development of students. Our various courses cover following components to impart value education as follows

1. Issues relevant to Gender Awareness.
2. . Environment and Sustainability.
3. . Human Values and Professional Ethics.
4. . Co-curricular and Extracurricular Activities.
5. . Environment and Sustainability.
6. Human Values and Professional Ethics.

Additional information in Pdf form is uploaded.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

139

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers  
Employers  
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows** **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://amruteshwar.org/pdf/criteria-2021-22/1.4.1.pdf">http://amruteshwar.org/pdf/criteria-2021-22/1.4.1.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

1080

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

73

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are assessed by the institution through methods given by the Savitribai Phule Pune University (SSPU) and teachers of the institution assess the learning level by their

own way. The choice-based credit pattern of the SPPU is internal examination, Practical project work, Practical oral voice viva and University examination held after every semester. Over and above teachers assess the students' learning level through class work and home assignments, group discussion

For advanced learners teachers prepare and circulate extra practice sheets and higher-level questions, difficult questions and practical problems. Game play method, simulation method and special task given to the students related to the subject topics.

For slow learners' step by step method of teaching is adopted. Extra examples and simple practice problems are discussed and given for home assignment. Participative learning method is used and they are encouraged to participate in group discussion. Group studies by combination of slow and advanced learners' method is also adopted. Faculties of the college are encouraged to use interactive learning, computer assisted leaning etc. Faculties are encouraged for better classroom management and better board writing management.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
662	19

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Faculties of the college are following student centric methods of teaching. Experiential learning methods are used for students where practical work is applicable. For science students practical lab sessions are conducted. For Commerce students industry experience is obtained in the special subject they have chosen. For Arts students

special tasks are designed to give them experiential learning like for politics students, assessment of political events task is given. Participative and problem-solving methodologies are used. The real life of simulated/articulated problems are given to the students for survey, for project work and home assignments. Students are encouraged to come out with the practical solutions for the real time or simulated case studies given in class room for group discussion. The approach, method and pace of teaching is adjusted as per the understanding of the students. For practical subjects from Commerce & Science; students are engaged in writing and submitting the practical books with their work.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Yes, all the teachers from the college uses ICT enabled tools for effective teaching and learning process. All the teachers have prepared PPT presentation for their respective subjects for each topics. Extra reference Youtube videos list is also created and circulated to the students in the class. Where applicable video lectures are arranged for the students. Faculties themselves have created Youtube videos for the students are the link is circulated to the students. Online classroom tests were conducted through google forms. Notes and ppt were made available to the students for further reference.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

246

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of the students is done as per the criteria and guidelines given by the Savitribai Phule Pune University, Pune in the new choice-based credit pattern system. The college has given the choice to every individual teacher about to conduct internal assessment as per the rules and requirement of the subject. The practical based subjects are assessed internally on the basis of practical oral assignment and problem-solving skill of the students. Assignments are also given to them for the same. For the theory-based subjects explanative essay writing and assignment work is given and assessed. Group discussion, Roll play, Presentation and case study methods are used for the effective internal assessment. The results are communicated to the students and also the suggestions for the improvement. Internal marks are filled on the basis of consistent internal evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Yes, internal examination related grievances are addressed by the teachers. Written and practical oral examination are conducted as a part of internal examination. Group discussion, home assignment and project work are also used as means of internal evaluation. The performance, progress and evaluation criteria are communicated to the students. The evaluation is transparent and time bound. For effective implementation of internal assessment every teacher has created score sheet. The students are also communicated the strong

points and weak areas for improvement. Examination department has made available one grievance form to the students. Students to fill all the required information in the same and to be submitted to the examination department back. The grievance form contains information of the students like name, class, roll number, eligibility number, PRN number and mobile number. The same form is reviewed by the examination department and action taken report is written on the same form. The time bound action is taken to solve the problem.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, teachers and students are aware of the stated programme and course outcome of the programme offered by the institution. The course outcome are explained to the students in the class by the teachers while starting any new topic. The students are also made aware of the skill they are expected to gain after completion of the particular topic and after particular course. Teachers tries to achieve the course outcome while following the teaching learning process. The outcome based learning process is followed where teachers focus on the expected outcome of the education. Teachers also assess and analyse the attainment of the course outcome through group discussion, assignment writing, oral/practical examination etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes, attainment of programme outcome and course outcomes are evaluated by the institution. The course outcome are explained to the students in the class by the teachers while starting any new topic.

The students are also made aware of the skill they are expected to gain after completion of the particular topic and after particular course. Teachers try to achieve the course outcome while following the teaching learning process. Teachers ensure that the programme and course outcomes are attained in full by following various evaluations like oral questions, group discussions, project work and assignments. Necessary feedback is also given to the students for their improvement after assessing the written assignments and oral explanation and group discussion.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

130

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://amruteshwar.org/pdf/sss-student-satisfaction-survey-2021-22.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects /

**endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0.77

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

01

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="https://bcud.unipune.ac.in/Template_Aspire/index.html">https://bcud.unipune.ac.in/Template_Aspire/index.html</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

11

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

07

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College carry out various extension activities in the neighbourhood communities and villagers as a part of its Institutional Social responsibility. Students are guided, motivated and sensitized to

identify and solve various social issues. Vision and mission of an institution also underline the fact that the overall holistic development of the students depend on the solutions provided to the problems faced by the society.

Institution has undertaken various extension activities as

1. Workshop Science Toys: Preparation, Fun and Learn.
2. Industrial training scope and opportunities
3. Intellectual Property right
4. Science Day Celebration
5. State Level Webinar on Gender Equality
6. One Day Workshop on Personal Hygiene
7. State Level Webinar on Guidelines of Women's Redresal Cell
8. Yoga For Physical and Mental Health
9. NSS Special Camp
10. Tree Plantation
11. International Yoga Day, Sadbhavana Divas, Teachers Day Online, NSS Day, National Youth Day.
12. Rajgad-Torana Swachata Abhiyan
13. Mahatma Gandhi Jayanti
14. Health Awareness Programme
15. Savitribai Phule Jayanti
16. Jal Pe Charcha
17. Village Servay
18. Yuva Education.

Institution has arranged such various extension activities for the benefit of the students and thereby entire society. The impact of such programmes are visible as our students has inclination to solve the problems of the society by using their knowledge.

File Description	Documents
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/3.3.3-and-3.3.4-students-in-extention-acticity.pdf">http://amruteshwar.org/pdf/criteria-2021-22/3.3.3-and-3.3.4-students-in-extention-acticity.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from

**Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

29

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1963

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College provides the adequate infrastructure and physical facilities for teaching -learning process. For efficient management of teaching-learning process the college has fifteen classrooms, three laboratories and one seminar hall. Also, the adequate facilities are provided for students support activities. The all classrooms equipped with adequate teaching aid facility, and have

proper sitting arrangement for students. The all classrooms have conventional as well as advanced teaching aids facilities. The classrooms are equipped with latest LCD projector, LAN connection in the computer, wi-fi for the participants, microphone & good sound system. The audio visual facilities are also available to some of the classrooms. The adequate facilities were made available in laboratory for regular teaching -learning process. Laboratories are also well equipped and properly maintained. The college has one computer lab with adequate computer facilities and is used by the students for lab-based classes. Also the adequate amount of computers was available in various departments of college. The college campus is fully wi-fi enabled in which students and staff can access the internet from each and every corner of the campus. The adequate space is allotted to library facility with adequate amount of books and learning resources were present. The college has well equipped gymnasium. The college has sport facilities for students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The adequate facilities made available for cultural activities in College. The open-Air theatre which is used by the students for organizing different cultural & social activities. The sufficient space is allotted for cultural activity. The college provides all facility and equipments for various cultural activities. The Amruteshwar Arts, Commerce and Science College have adequate facilities for sports, games (indoor, outdoor) and made available sufficient equipments in gymnasium. The adequate area of college is allotted for gymnasium, indoor and outdoor sports. The college has all sport (indoor, outdoor) equipments. College has a Kabaddi court, volleyball court, Kho-Kho court. College has archery set for the practice of the students. Among the indoor games, the students enjoy playing Carrom, Chess, etc. College has boxing punch bag for the practice of the students. For development of the overall physic of the students' good amount of weight and other exercise material equipments, bars and weights are also available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/4.1.2-sport-equipment.pdf">http://amruteshwar.org/pdf/criteria-2021-22/4.1.2-sport-equipment.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has updated ILMS version 3 software. The library is using eGranthalaya software for the recording of all the books. Partially, books are being transferred on the ILMS software and the work in progress. Accession numbers are given to all the books and books are digitally classified on the basis of the faculty, class and purchase year. This automation is started since 2018.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

#### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.31283

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The adequate IT infrastructure facility is made available in college for effective teaching -learning processes. Recognising the importance of technology in education, the college has frequently updated IT facilities. The college uses IT to provide a competitive advantage in its core areas of education and research. All IT infrastructures in the campus are also provided power through centralized UPS. The entire desktop interconnected through LAN. The Institute has a robust IT system which aims to providing uninterrupted services to all stakeholders viz. faculty, office staff and students. The college campus is completely Wi-Fi enabled. IT infrastructure is helps to conduct hassle-free classes. Secured Wi-Fi access has been provided to all users in the college campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

08

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

### 4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.64306

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. College has Annual Maintenance Contract (AMC) for maintaining its physical, academic and support facilities. The College has a well organized and decentralized mechanism to maintain the physical, academic and support facilities. Different committees keeping sync with IQAC ensures the proper maintenance and utilization of the facilities as per the allocation of the budget. The college has well established maintenance system. It is carried out through proper procedure like prioritization of work, work procedure, work order systems, performance standards and long range planning. The various committees were formed which continually looking for proper

maintenance and utilization of physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Maintenance of classrooms is monitored by estate committee. There is a Library Committee which meets regular intervals for facilitating the smooth running of the library activities. Allocation of classes to different classrooms is maintained by the timetable committee. Timeslots to Gymnasium are maintained by the Gymkhana committee.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/4.4.2-AMC-raut-electrical-and-enterprises-2021-22.pdf">http://amruteshwar.org/pdf/criteria-2021-22/4.4.2-AMC-raut-electrical-and-enterprises-2021-22.pdf</a> ; <a href="http://amruteshwar.org/pdf/criteria-2021-22/4.4.2-AMC-sysB-technologies-2021-22.pdf">http://amruteshwar.org/pdf/criteria-2021-22/4.4.2-AMC-sysB-technologies-2021-22.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

09

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

**institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**00**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

### **5.2.2 - Number of students progressing to higher education during the year**

#### **5.2.2.1 - Number of outgoing student progression to higher education**

**21**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

02

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college selects the Students Council as per the norms of the government. Student nominees are also appointed on statutory committees like IQAC, Anti Ragging Cell, and other extra and curricular committees. Some of the activities like college cultural festivals, NSS, departmental academic festivals, etc. are almost completely managed by the students with facilitation by the respective professor in charge. Students are directly involved in the decision-making and organization of these activities giving them an opportunity for team building, event management, and interdisciplinary interactions. During the pandemic, the college was in the red zone as per the guidelines of the local self-government. Thus, many of the regular activities could not be organized. Yet, the students participated in online programs and helped in conceptualizing and organizing various activities through online mode. NSS and sports students helped in the organization of Blood Donation Camp, Mask distribution activity, and donated blood.

File Description	Documents
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/5.3.2.pdf">http://amruteshwar.org/pdf/criteria-2021-22/5.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

04

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association plays an important role in awaking the students about opportunities available in the market. When the students will remain in contact with the institute, they can create capacity for other students going behind them. It helps to overcome unemployment from society. When the students pass out from their concerned institute and occupy the vacancies in the market, they can realize their frail areas of personality and then can inform the institute. They can also arrange some steps to prepare students according to the need of society as well as desire of individual too. The students are provided with information that where the chances are available with respect to their particular field and where the specialization is offered to their concerned areas. The alumni association is also responsible to arrange such kinds of activities and programs through which the students can keep in touch with their institution even after the completion of their studies.

The registration of the Alumni association is done on 20th July 2022. The registration number is MAHA/1000/2022Pune. The association will support various activities of the college. They will be invited as Resource Persons, Guest Speakers, and Mentors for Seminars/Workshops/Competitions/Conferences organized by the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Samaj Shikshan Mandal, Vinzar established Amruteshwar Arts College in 1997, the Commerce faculty was started in 2010 and the Science faculty was started in 2013. The college has a well-stated vision, mission and objectives which are as follows:

**Vision Statement:**

Eliminate the darkness of ignorance and spread the light of education up to the grass-root level. Fulfill the needs of the society located in the hilly areas through the holistic development of the future performers.

**Mission Statement:**

Provide quality education and transform students coming from rural and hilly areas into enlightened citizens through regular creative and innovative activities.

**Objectives:**

- To focus on the all-around development of the students from hilly and rural areas to face the challenges of a globalized

world.

- To spread the light of education to the unprivileged and underprivileged classes of society.
- To develop a positive attitude, moral and social values.
- To maintain a conducive environment for educational activities.

To make students as national and globally responsible citizens.

File Description	Documents
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/6.1.1-college-vision-mission-objectives.pdf">http://amruteshwar.org/pdf/criteria-2021-22/6.1.1-college-vision-mission-objectives.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### A) Decentralization:

##### 1. Principal Level

The Principal is a secretary member of the governing body and also the chairperson of the IQAC. The Principal follows the participative style of leadership. The Principal consults the teachers to nominate different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers.

##### 2. Faculty level

Periodically the composition of different committees is revised to ensure uniform exposure of duties for the academic and professional development of faculty members. Faculty members of the institute play key roles in various committees/cells nominated by the Principal.

##### 3. Non-teaching staff level

Non-teaching staff members also play key roles in the College Development Committee and the Internal Quality Assurance Cell. Suggestions from the non-teaching staff are considered while framing

policies and taking important decisions. Non-teaching staff executes the quality improvement decisions effectively taken by the IQAC and CDC.

**B) Participative management:**

1. Strategic level

2. Functional level

3. Operational level

File Description	Documents
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/6.1.2-list-of-committee-2020-21-to-2022-23.pdf">http://amruteshwar.org/pdf/criteria-2021-22/6.1.2-list-of-committee-2020-21-to-2022-23.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The governing body and Principal come out with the strategic plan for the celebration of the Silver Jubilee of the college for the academic year 2021-22. The college celebrated the Silver Jubilee from 15th August 2021 to 15th August 2022. Various programs were planned by the institution and well executed by the staff of the college with the help of IQAC. Programs like the Rangoli Competition, Essay writing competition, Science Day celebration, workshop on intellectual property rights, health checkup of all the staff and students, Science toys preparation workshop, industrial training workshop etc. were taken.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/6.2.1-workshop-others.pdf">http://amruteshwar.org/pdf/criteria-2021-22/6.2.1-workshop-others.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The management of the institution takes care of the functioning of the institutional bodies effectively and efficiently. Basic policies and procedures are framed by considering the vision and mission and objectives of an institution. The efficient administrative setup is maintained through participative management. The College Development Committee (CDC) was established as per the guidelines of the Maharashtra Public Universities Act 2016. All academic and administrative activities are thoroughly discussed and revised according to the suggestions of IQAC and CDC members before approval and implementation. All actions taken are as per the guidelines given by the UGC, Government of Maharashtra and Savitribai Phule Pune University, Pune. Various policies and procedures are followed accordingly. The appointments are made strictly as per the rules and regulations laid down by the UGC, Government of Maharashtra and SPPU. All the legal provisions are abided by the institution.

File Description	Documents
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/6.2.2-organogram-CDC-IQAC.pdf">http://amruteshwar.org/pdf/criteria-2021-22/6.2.2-organogram-CDC-IQAC.pdf</a>
Link to Organogram of the Institution webpage	<a href="http://amruteshwar.org/pdf/criteria-2021-22/6.2.2-organogram.pdf">http://amruteshwar.org/pdf/criteria-2021-22/6.2.2-organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

A medical first aid box is made available in the staff room for any medical emergency for the students or teachers. General medicine is also made readily available in the first aid box. Clean and hygienic sanitation facilities are available in the institution. Especially in the backdrop of the Covid 19 pandemic situation; full sanitation of the classrooms, staff rooms and principal rooms is carried out. Booster Vaccination for Covid 19 was arranged by the college for all the staff in the primary health care center. The health awareness program was arranged for the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Performance Appraisal system:

**API (Academic Performance Indicator):** All teachers fill out the API forms for the respective academic year. The API forms are verified by the Principal as a chairperson, IQAC Coordinator and HOD of various departments as per UGC, SPPU and Government of Maharashtra

norms .

**Confidential Report (CR):** Each year the CR of teaching and non-teaching staff is submitted to the Principal by the Office. The Confidential reports of all faculties are kept in personal files.

**Assessment by the Students:** Students' Feedback on teachers is conducted at the end of the academic year. The student satisfaction survey is conducted as per the NAAC guidelines. The concerned report is also communicated to the staff for improvement.

**Result Analysis:** After the declaration of the result by the university, the subject-wise, teacher-wise, as well as department-wise result analysis, is done.

**Suggestion Box:** There is a suggestion box outside the library where students and stakeholders can put their suggestions. Those suggestions are taken into consideration for the quality enhancement of the college by the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Internal Audit:** The internal audit is conducted by the management representative and Principal. The pre, during and post-audit programmes are decided by the management and the report is discussed in the staff meeting.

**External Audit:** The college has appointed an auditor who conducts an external audit. An annual Audit is performed by the auditor. The college submits an audit report every year to the office of the Joint Director.

File Description	Documents
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/6.4.1-audit-report-2021-22.pdf">http://amruteshwar.org/pdf/criteria-2021-22/6.4.1-audit-report-2021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7,13,307

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has well-defined strategies for the mobilization of funds and the optimal utilization of resources as follows:

##### Resource Mobilisation / Sources of Fund

**Fees:** The major source of funds is admission fees collected at the time of admission of students. The college follows the regulations of the University with respect to admission fees.

**Funding Agencies:** The institute has certain committees such as UGC and Government funding committee, NSS, Students' development committee, Sports department, Examination committee, Library, Earn and learn scheme, etc. These committees explore various funding schemes of UGC, SPPU, Pune and other funding agencies. The institution also prepares and submits the college proposal for aid under Corporate Social Responsibility (CSR) to various companies.

**Optimal Utilization of Resources:** The optimal utilization of the

resources is ensured through prioritization of the needs and budgeting of the allocation of the funds such as Field visits, Guest lectures, Purchase of textbooks and reference books, Laboratory expenses for up-gradation, Sports equipment etc.

Utilization Strategies: The funds received from the UGC and SPPU, Government of Maharashtra are utilized strictly as per the rules and regulations laid down by them.

File Description	Documents
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/6.4.3-resource-mobilizarion-optimal-utilization-policy.pdf">http://amruteshwar.org/pdf/criteria-2021-22/6.4.3-resource-mobilizarion-optimal-utilization-policy.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The role of the Internal Quality Assurance Cell (IQAC) in institutionalizing quality assurance strategies and processes is significant. The internal Quality Assurance Cell sets the standard practices, processes and procedures to plan, execute and evaluate the various activities in the college.

IQAC has institutionalized various policies such as :

- 1) Procedure and policies for the maintenance of physical and academic facilities
- 2) Grievance Redressal Policy
- 3) Resources mobilization and optimal utilization policy.
- 4) Student Mentoring Policy
- 5) Stakeholders' feedback analysis system

The coordinator of the IQAC is a statutory member of the College Development Committee (CDC). All the development activities of the college are channelized through IQAC. Proper strategies are framed by the IQAC department to conduct various predetermined activities as per the academic calendar. IQAC is an integral part of all the

major development functions of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Review of the Teaching-learning process:**

The institution reviews the teaching-learning process, structures & methodologies of operations and learning outcomes periodically. The last year's AQAR is taken as a base for incremental improvements. The planning process and outcomes are measured in light of the post-accreditation quality initiative.

Regular Meetings with all faculty members were conducted to know about the problems faced by the staff and students. The probable solutions are discussed in the IQAC meeting and an action plan is prepared. The IQAC conveyed suggestions for further improvement.

For Skill Enhancement; the IQAC took the initiative and insisted all teachers attend FDPs and other professional training courses. The faculties are initiated for the new updates in the field of their own specialization.

Student-Centric Teaching-Learning Processes are used by all teachers. Course outcomes and program outcomes are communicated to the students. IQAC department reviews the attainment of the COs and POs and guides accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);**

**C. Any 2 of the above**

**Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution organises various activities for the promotion of gender equity. Our institute is ensuring equal concern for girls and boys in the institution in all curricular, co-curricular and extracurricular activities, through various programmes.

Specific facilities provided for Women :

1. The Institute provides CCTV surveillance throughout the campus for safety and security purpose.
2. Safety of girls is taken care throughout the campus. The Institute campus is gated and entry is regulated through verification of Identity cards.
3. Anti-Sexual Harassment cell is formed in the Institute to address the complaints filed by the Girl students
4. Women Empowerment / Redressal cell is always ready and available to solve her problems. Seminars, talks by experts and interactions with renowned counsellors help to create awareness among the students about gender related issues.

5. Anti- Ragging and Discipline Committee: The college forms Anti-Ragging and Discipline Committee. The committee has male and female members and the principal of the college is the chairperson of the committee. No issue has been reported in the college till date.

6. Vishakha Committee and Anti Sexual Harassment Cell: The college has established an Anti Sexual Harassment Cell as per the guidelines of the Act. No issue has been reported till date.

File Description	Documents
Annual gender sensitization action plan	<a href="http://amruteshwar.org/pdf/criteria-2021-22/7.1.1-annual-gender-plan.pdf">http://amruteshwar.org/pdf/criteria-2021-22/7.1.1-annual-gender-plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/7.1.1-women-security.pdf">http://amruteshwar.org/pdf/criteria-2021-22/7.1.1-women-security.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management:**

1. The institution has unique method of disposal of solid waste in terms of plastic bottles and plastic wrappers. College has placed two separate boxes for bio-degradable and non biodegradable in the college. All the students are informed and encouraged to put the plastic bottles and wrappers in it daily. All the collected waste periodically and given to grampanchayat for disposing it off. Bio-

degradable waste is sent to vermicomposting place.

#### Liquid Waste Management:

The liquid waste collected from the urinal and toilet is disposed in the soakpit specially created for the purpose. The liquid waste from washbasins are also collected and put it into the soakpit.

E-waste management: The college has E-waste management system as the e-waste collected from the stakeholders and transferred to the Grampanchayat for disposing it off finally.

The hazardous chemical waste management : The hazardous chemicals used by the students in laboratories is collected in a container and through distillation, filtration and some other methods, it is diluted and disposed through proper way.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

##### 1. Restricted entry of automobiles

**2. Use of Bicycles/ Battery powered vehicles**

**3. Pedestrian Friendly pathways**

**4. Ban on use of Plastic**

**5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution adheres to the vision "Sarva Shreshta Dan Vidya Dan" of the parent institution Samaj Shikshan Mandals, Vinzar. The institution provides an inclusive environment to the students from various social strata. The coexistence of harmony and tolerance is carried out through the mission of the institution as follows. Our institution is committed to advance all pervasive development of students by considering individual needs, interests and natural abilities of the students and imparting student-centric quality education accessible to all, inculcating the value system to strengthen the economic, social and cultural life and to build sensible, responsible, patriotic citizen with global outlook. The institution takes efforts to enrich the students from weaker socioeconomic sections through higher education various programs. The institution maintains a harmonious atmosphere on the campus for students from varied regions and with varied linguistic backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In order to sensitize all above mentioned stake holders, college has envisaged two types of strategies. Firstly, to inculcate democratic values among students the college has initiated mandatory extra

credit course namely democracy, election and governance for all the first year students of all the streams of the college. As per university norms and direction of apex court environmental awareness course is mandatory for second year students of all streams. Secondly, College organises different competition and lecture series which inevitably covers above mentioned objectives. College NSS unit organises various activities for voter awareness. Colleges' teaching and non teaching staff discharge their duties as officers and employees of election commission of India from time to time. The institution celebrates Constitution Day, Republic Day, Independence day, Voters' day etc. The lectures on human rights are arranged in the institution. College ensures awakening of students regarding constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College celebrates Birth and Death anniversaries and pay tribute to the great Indian Leaders, Social reformer and educationalist such as Dr. Babasaheb Ambedkar (14th April Birth), Lokmanya Tilak (Birth-23th July), Mahatma Phule (Birth-11th April), Mahatma Gandhi (2nd Oct. birth), Savitribai Phule (3rd January Birth), , Dr. APJ Abdul Kalam (Birth-5th October). The special events such as online seminars, lectures are arranged to perpetuate their legacy and seminal contribution to the society and world at large. The students are infused with a sense of dedication towards the programmes.

Tree Plantation, International Yoga Day, Sadbhavana Divas, Teachers Day Online, NSS Day, Rajgad Swachata Abhiyan, Mahatma Gandhi Jayanti, Torana Swachata Abhiyan, Health Awareness Program, Savitribai Phule Jayanti, National Youth Day, Village Servay, Jal Pe Charcha

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I

#### Health Consciousnesses

#### Objectives:

1. To improve deep awareness of Physical Fitness for all students.
2. To improve physical, mental and spiritual health of the students and faculties

#### The Practice

Our institution and IQAC of the college has jointly organized workshop on "Personal Hygiene" and "Yoga for Mental and Physical Health" for making students, People and teachers aware about their physical and mental health problems.

**Evidence of Success:**

The students who practice regular YOGA at their home after learning it in the college have shown remarkable progress in their overall performance.

**BEST PRACTICE II Gender Sensitisation:**

**Objectives:**

1.To establish good gender balance in decision-making processes in all areas of the college activities 2.To find out the areas of gender imbalance and the factors behind the gender imbalance.

**The Practice:**

1.Anti Ragging and Discipline Committee: Ragging is a criminal offence and UGC has notified Regulations on curbing the menace ofragging in highly educational institutions in order to prohibit, prevent and eliminate the scourge of ragging. Evidence of Success Gender sensitisation programmes shown success in terms of oveall improvement of the status of the girls students who were socially underprivileged.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Institutional Distinctiveness**

SSM's Amruteshwar Arts, Commerce and Science College is situated in very remote and hill area in the ranges of Sahyadri mountains. All the students of the college are from the farmers' background. All the students are coming from the vernacular medium from their local village for the higher education in our college. Many students are

coming from 10 to 20 km. distance from the college where no proper transportation facilities are available. Parents of the majority students are illiterate or marginally literate and agriculture is the main occupation of their family. On the background this situation college is following Institutional Social Responsibility thorough various ways. Some of the distinctive activities following by the college are as follows:

1. Subsidize Transportation facility for the girls students from remote area
2. Scholarship to the needy and bright students
3. Green Environment and Clean Environment Drive by the college.
4. Village Adoption for Development Scheme
5. Education awareness Drive

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

##### Curricular Planning and Implementation:

1. IQAC and Academic Planning committee plans the academic Calendar of the year
2. Time table committee considers the directives and feedback From students.
3. The institution runs various UG courses designed by SPPU
4. Value added and Extra Credit programs are run
5. Workload allotment is done to all the teachers as per University guidelines.
6. For the entire theory and practical course teachers prepare their individual lecture plan
7. Teaching plan are executed effectively.
8. Teaching methods like: Quizzes, Group Discussions, Demonstrations, Debates, Power Point Presentations, Practical's Videos, etc are used.
9. To enhance the life skills and to facilitate the curriculum aspects among students, the study tours, field trip, industrial visits are arranged.
10. Teachers used ICT aids such as zoom, You Tube, Google Classroom, Google forms, PPTs to complement ICT based teaching.
11. Faculty members participate in the syllabus up gradation and restructuring workshops
12. Students get assessed throughout the semester, by conducting their internal evaluations and final semester examination

13. Result analysis of every course is carried out and to improve students' performance.

14. Academic review and feedback is taken from peers and students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://amruteshwar.org/syllabus.html">http://amruteshwar.org/syllabus.html</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of Continuous internal Evaluation (CIE)

1. The academic calendar is very useful document, which contains the tentative dates of: internal and external semester

examinations, co-curricular and extra-curricular activities, and end of term and vacation period.

2. Institution's academic calendar is prepared by Academic Planning Committee and IQAC as per SPPU guidelines.

3. Institutional academic calendar is made available to all stakeholders and displayed for students on notice board.

4. Guidelines of the university and internal evaluation patterns are followed for all the programs.

5. Apart from these conventional methods, ICT based internal evaluation process was carried out through, Google platform.

Time table for the internal evaluation is displayed at the college on notice boards. Nowadays students are informed about the CIE schedule through social media also.

6. Like theory courses, practical CIE is also carried out through various methods viz, orals, PowerPoint presentations, project

demonstrations, internships, survey, journal completion and certification.

7. Co-curricular Activities such as Science Exhibitions, Educational Games, competitions, visits, study tours, guest lectures, industrial visits.

8. In this way IQAC encourages the faculty members of the institute to adhere to the academic calendar including for the conduct of CIE for achieving academic excellence.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/1.1.2.pdf">http://amruteshwar.org/pdf/criteria-2021-22/1.1.2.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

<b>08</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
<b>0</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Brochure or any other document relating to Add on /Certificate programs	<b>No File Uploaded</b>
List of Add on /Certificate programs (Data Template )	<b>No File Uploaded</b>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
<b>0</b>	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
<b>0</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<b>No File Uploaded</b>
<b>1.3 - Curriculum Enrichment</b>	
<b>1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum</b>	

Response: Educational Institution, being a very important part of society; has a major role to play in handling cross cutting issues. As colleges are developing the youth of the country, our curriculum of some regular courses tries to address issues related to Environment, Sustainability, Gender and Professional Ethics while some value added courses aim to inculcate social, human values, thereby leading to the holistic development of students. Our various courses cover following components to impart value education as follows

1. Issues relevant to Gender Awareness.
2. . Environment and Sustainability.
3. . Human Values and Professional Ethics.
4. . Co-curricular and Extracurricular Activities.
5. . Environment and Sustainability.
6. Human Values and Professional Ethics.

Additional information in Pdf form is uploaded.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

3

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

**139**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
URL for stakeholder feedback report	<b>No File Uploaded</b>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://amruteshwar.org/pdf/criteria-2021-22/1.4.1.pdf">http://amruteshwar.org/pdf/criteria-2021-22/1.4.1.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**1080**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**73**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are assessed by the institution through methods given by the Savitribai Phule Pune University (SSPU) and teachers of the institution assess the learning level by their own way. The choice-based credit pattern of the SPPU is internal examination, Practical project work, Practical oral voice viva and University examination held after every semester. Over and above teachers assess the students' learning level through class work and home assignments, group discussion

For advanced learners teachers prepare and circulate extra practice sheets and higher-level questions, difficult questions and practical problems. Game play method, simulation method and special task given to the students related to the subject topics.

For slow learners' step by step method of teaching is adopted. Extra examples and simple practice problems are discussed and given for home assignment. Participative learning method is used and they are encouraged to participate in group discussion. Group studies by combination of slow and advanced learners' method is also adopted. Faculties of the college are encouraged to use interactive learning, computer assisted leaning etc. Faculties are encouraged for better classroom management and better board writing management.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
662	19

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Faculties of the college are following student centric methods of teaching. Experiential learning methods are used for students where practical work is applicable. For science students practical lab sessions are conducted. For Commerce students industry experience is obtained in the special subject they have chosen. For Arts students special tasks are designed to give them experiential learning like for politics students, assessment of political events task is given. Participative and problem-solving methodologies are used. The real life of simulated/articulated problems are given to the students for survey, for project work and home assignments. Students are encouraged to come out with the practical solutions for the real time or simulated case studies given in class room for group discussion. The approach, method and pace of teaching is adjusted as per the understanding of the students. For practical subjects from Commerce & Science; students are engaged in writing and submitting the practical books with their work.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Yes, all the teachers from the college uses ICT enabled tools for effective teaching and learning process. All the teachers have prepared PPT presentation for their respective subjects for each topics. Extra reference Youtube videos list is also created and circulated to the students in the class. Where applicable video lectures are arranged for the students. Faculties themselves have

created Youtube videos for the students are the link is circulated to the students. Online classroom tests were conducted through google forms. Notes and ppt were made available to the students for further reference.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

**D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

246

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of the students is done as per the criteria and guidelines given by the Savitribai Phule Pune University, Pune in the new choice-based credit pattern system. The college has given the choice to every individual teacher about to conduct internal assessment as per the rules and requirement of the subject. The practical based subjects are assessed internally on the basis of practical oral assignment and problem-solving skill of the students. Assignments are also given to them for the same. For the theory-based subjects explanative essay writing and assignment work is given and assessed. Group discussion, Roll play, Presentation and case study methods are used for the effective internal assessment. The results are communicated to

the students and also the suggestions for the improvement. Internal marks are filled on the basis of consistent internal evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Yes, internal examination related grievances are addressed by the teachers. Written and practical oral examination are conducted as a part of internal examination. Group discussion, home assignment and project work are also used as means of internal evaluation. The performance, progress and evaluation criteria are communicated to the students. The evaluation is transparent and time bound. For effective implementation of internal assessment every teacher has created score sheet. The students are also communicated the strong points and weak areas for improvement. Examination department has made available one grievance form to the students. Students to fill all the required information in the same and to be submitted to the examination department back. The grievance form contains information of the students like name, class, roll number, eligibility number, PRN number and mobile number. The same form is reviewed by the examination department and action taken report is written on the same form. The time bound action is taken to solve the problem.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, teachers and students are aware of the stated programme and course outcome of the programme offered by the institution. The course outcome are explained to the students in the class by the teachers while starting any new topic. The students are also made aware of the skill they are expected to gain after completion of

the particular topic and after particualr course. Teachers tries to achieve the course outcome while following the teaching learning process. The ourcome based learning process is followed where teachers focus on the expected outcome of the education. Teachers also assess and analyse the attainemnt of the couser outcome through group discussion, assignment writting, oral/practical examination etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes, attainment of programme outcome and course outcomes are evaluated by the institution. The course outcome are explained to the students in the class by the teachers while starting any new topic. The students are also made aware of the skill they are expected to gain after complition of the particular topic and after particualr course. Teachers tries to achieve the course outcome while following the teaching learning process. Teachers ensures that the programme and course outcomes are attained in full by following various evaluations like oral questions, group discussions, project work and assignments. Nessesary feedback is also give to the students for their improvemnt after assessing the written assignments and oral explanation and group discussion.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

130

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://amruteshwar.org/pdf/sss-student-satisfaction-survey-2021-22.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.77

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="https://bcud.unipune.ac.in/Template Aspire /index.html">https://bcud.unipune.ac.in/Template Aspire /index.html</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers

**published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

07

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College carry out various extension activities in the neighbourhood communities and villagers as a part of its Institutional Social responsibility. Students are guided, motivated and sensitized to identify and solve various social issues. Vision and mission of an institution also underline the fact that the overall holistic development of the students depend on the solutions provided to the problems faced by the society.

Institution has undertaken various extension activities as

1. Workshop Science Toys: Preparation, Fun and Learn.
2. Industrial training scope and opportunities
3. Intellectual Property right
4. Science Day Celebration
5. State Level Webinar on Gender Equality
6. One Day Workshop on Personal Hygiene
7. State Level Webinar on Guidelines of Women's Redresal Cell
8. Yoga For Physical and Mental Health
9. NSS Special Camp
10. Tree Plantation
11. International Yoga Day, Sadbhavana Divas, Teachers Day Online, NSS Day, National Youth Day.
12. Rajgad-Torana Swachata Abhiyan
13. Mahatma Gandhi Jayanti
14. Health Awareness Programme
15. Savitribai Phule Jayanti
16. Jal Pe Charcha
17. Village Servay

## 18. Yuva Education.

Institution has arranged such various extension activities for the benefit of the students and thereby entire society. The impact of such programmes are visible as our students has inclination to solve the problems of the society by using their knowledge.

File Description	Documents
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/3.3.3-and-3.3.4-students-in-extention-acticity.pdf">http://amruteshwar.org/pdf/criteria-2021-22/3.3.3-and-3.3.4-students-in-extention-acticity.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1963

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College provides the adequate infrastructure and physical facilities for teaching -learning process. For efficient management of teaching-learning process the college has fifteen classrooms, three laboratories and one seminar hall. Also, the adequate facilities are provided for students support activities. The all classrooms equipped with adequate teaching aid facility, and have proper sitting arrangement for students. The all classrooms have conventional as well as advanced teaching aids facilities. The classrooms are equipped with latest LCD projector, LAN connection in the computer, wi-fi for the participants, microphone & good sound system. The audio visual facilities are also available to some of the classrooms. The adequate facilities were made available in laboratory for regular teaching -learning process. Laboratories are also well equipped and properly maintained. The college has one computer lab with adequate computer facilities and is used by the students for lab-based classes. Also the adequate amount of computers was available in various departments of college. The college campus is fully wi-fi enabled in which students and staff can access the internet from each and every corner of the campus. The adequate space is allotted to library facility with adequate amount of books and learning resources were present. The college has well equipped gymnasium. The college has sport facilities for students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The adequate facilities made available for cultural activities in College. The open-Air theatre which is used by the students for organizing different cultural & social activities. The sufficient space is allotted for cultural activity. The college provides all facility and equipments for various cultural activities. The Amruteshwar Arts, Commerce and Science College have adequate facilities for sports, games (indoor, outdoor) and made available sufficient equipments in gymnasium. The adequate area of college is allotted for gymnasium, indoor and outdoor sports. The college has all sport (indoor, outdoor) equipments. College has a Kabaddi court, volleyball court, Kho-Kho court. College has archery set for the practice of the students. Among the indoor games, the students enjoy playing Carrom, Chess, etc. College has boxing punch bag for the practice of the students. For development of the overall physic of the students' good amount of weight and other exercise material equipments, bars and weights are also available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/4.1.2-sport-equipment.pdf">http://amruteshwar.org/pdf/criteria-2021-22/4.1.2-sport-equipment.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

03

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0.000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college library has updated ILMS version 3 software. The library is using eGranthalaya software for the recording of all the books. Partially, books are being transferred on the ILMS software and the work in progress. Accession numbers are given to all the books and books are digitally classified on the basis of the faculty, class and purchase year. This automation is started since 2018.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>E. None of the above</b>
--	-----------------------------

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<b>No File Uploaded</b>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.31283**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**0**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Details of library usage by teachers and students	<b>No File Uploaded</b>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The adequate IT infrastructure facility is made available in college for effective teaching -learning processes. Recognising the importance of technology in education, the college has frequently updated IT facilities. The college uses IT to provide a competitive advantage in its core areas of education and research. All IT infrastructures in the campus are also provided power through centralized UPS. The entire desktop interconnected through LAN. The Institute has a robust IT system which aims to providing uninterrupted services to all stakeholders viz. faculty, office staff and students. The college campus is completely Wi-Fi enabled. IT infrastructure is helps to conduct hassle-free classes. Secured Wi-Fi access has been provided to all users in the college campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

08

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic**

**support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1.64306

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. College has Annual Maintenance Contract (AMC) for maintaining its physical, academic and support facilities. The College has a well organized and decentralized mechanism to maintain the physical, academic and support facilities. Different committees keeping sync with IQAC ensures the proper maintenance and utilization of the facilities as per the allocation of the budget. The college has well established maintenance system. It is carried out through proper procedure like prioritization of work, work procedure, work order systems, performance standards and long range planning. The various committees were formed which continually looking for proper maintenance and utilization of physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Maintenance of classrooms is monitored by estate committee. There is a Library Committee which meets regular intervals for facilitating the smooth running of the library activities. Allocation of classes to different classrooms is maintained by the timetable committee. Timeslots to Gymnasium are maintained by the Gymkhana committee.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/4.4.2-AMC-raut-electrical-and-enterprises-2021-22.pdf">http://amruteshwar.org/pdf/criteria-2021-22/4.4.2-AMC-raut-electrical-and-enterprises-2021-22.pdf</a> ; <a href="http://amruteshwar.org/pdf/criteria-2021-22/4.4.2-AMC-sysB-technologies-2021-22.pdf">http://amruteshwar.org/pdf/criteria-2021-22/4.4.2-AMC-sysB-technologies-2021-22.pdf</a>

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

09

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>C. 2 of the above</b>
---	--------------------------

File Description	Documents
Link to institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
<b>00</b>

<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
<b>00</b>

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>B. Any 3 of the above</b>
--	------------------------------

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

00

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

21

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

02

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college selects the Students Council as per the norms of the government. Student nominees are also appointed on statutory committees like IQAC, Anti Ragging Cell, and other extra and curricular committees. Some of the activities like college cultural festivals, NSS, departmental academic festivals, etc. are almost completely managed by the students with facilitation by the respective professor in charge. Students are directly involved in the decision-making and organization of these activities giving them an opportunity for team building, event management, and interdisciplinary interactions. During the pandemic, the college was in the red zone as per the guidelines of the local self-government. Thus, many of the regular activities could not be organized. Yet, the students participated in online programs and helped in conceptualizing and organizing various activities through online mode. NSS and sports students helped in the organization of Blood Donation Camp, Mask distribution activity, and donated blood.

File Description	Documents
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/5.3.2.pdf">http://amruteshwar.org/pdf/criteria-2021-22/5.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

04

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association plays an important role in awaking the students about opportunities available in the market. When the students will remain in contact with the institute, they can create capacity for other students going behind them. It helps to overcome unemployment from society. When the students pass out from their concerned institute and occupy the vacancies in the market, they can realize their frail areas of personality and then can inform the institute. They can also arrange some steps to prepare students according to the need of society as well as desire of individual too. The students are provided with information that where the chances are available with respect to their particular field and where the specialization is offered to their concerned areas. The alumni association is also responsible to arrange such kinds of activities and programs through which the students can keep in touch with their institution even after the completion of their studies.

The registration of the Alumni association is done on 20th July 2022. The registration number is MAHA/1000/2022Pune. The association will support various activities of the college. They will be invited as Resource Persons, Guest Speakers, and Mentors for Seminars/Workshops/Competitions/Conferences organized by the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Samaj Shikshan Mandal, Vinzar established Amruteshwar Arts College in 1997, the Commerce faculty was started in 2010 and the Science faculty was started in 2013. The college has a well-stated vision, mission and objectives which are as follows:

**Vision Statement:**

Eliminate the darkness of ignorance and spread the light of education up to the grass-root level. Fulfill the needs of the society located in the hilly areas through the holistic development of the future performers.

**Mission Statement:**

Provide quality education and transform students coming from rural and hilly areas into enlightened citizens through regular creative and innovative activities.

**Objectives:**

- o To focus on the all-around development of the students from hilly and rural areas to face the challenges of a

globalized world.

- To spread the light of education to the unprivileged and underprivileged classes of society.
- To develop a positive attitude, moral and social values.
- To maintain a conducive environment for educational activities.

To make students as national and globally responsible citizens.

File Description	Documents
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/6.1.1-college-vision-mission-objectives.pdf">http://amruteshwar.org/pdf/criteria-2021-22/6.1.1-college-vision-mission-objectives.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### A) Decentralization:

##### 1. Principal Level

The Principal is a secretary member of the governing body and also the chairperson of the IQAC. The Principal follows the participative style of leadership. The Principal consults the teachers to nominate different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers.

##### 2. Faculty level

Periodically the composition of different committees is revised to ensure uniform exposure of duties for the academic and professional development of faculty members. Faculty members of the institute play key roles in various committees/cells nominated by the Principal.

##### 3. Non-teaching staff level

Non-teaching staff members also play key roles in the College

Development Committee and the Internal Quality Assurance Cell. Suggestions from the non-teaching staff are considered while framing policies and taking important decisions. Non-teaching staff executes the quality improvement decisions effectively taken by the IQAC and CDC.

**B) Participative management:**

1. Strategic level
2. Functional level
3. Operational level

File Description	Documents
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/6.1.2-list-of-committee-2020-21-to-2022-23.pdf">http://amruteshwar.org/pdf/criteria-2021-22/6.1.2-list-of-committee-2020-21-to-2022-23.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2 - Strategy Development and Deployment**

**6.2.1 - The institutional Strategic/ perspective plan is effectively deployed**

The governing body and Principal come out with the strategic plan for the celebration of the Silver Jubilee of the college for the academic year 2021-22. The college celebrated the Silver Jubilee from 15th August 2021 to 15th August 2022. Various programs were planned by the institution and well executed by the staff of the college with the help of IQAC. Programs like the Rangoli Competition, Essay writing competition, Science Day celebration, workshop on intellectual property rights, health checkup of all the staff and students, Science toys preparation workshop, industrial training workshop etc. were taken.

File Description	Documents
Strategic Plan and deployment documents on the website	<b>No File Uploaded</b>
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/6.2.1-workshop-others.pdf">http://amruteshwar.org/pdf/criteria-2021-22/6.2.1-workshop-others.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The management of the institution takes care of the functioning of the institutional bodies effectively and efficiently. Basic policies and procedures are framed by considering the vision and mission and objectives of an institution. The efficient administrative setup is maintained through participative management. The College Development Committee (CDC) was established as per the guidelines of the Maharashtra Public Universities Act 2016. All academic and administrative activities are thoroughly discussed and revised according to the suggestions of IQAC and CDC members before approval and implementation. All actions taken are as per the guidelines given by the UGC, Government of Maharashtra and Savitribai Phule Pune University, Pune. Various policies and procedures are followed accordingly. The appointments are made strictly as per the rules and regulations laid down by the UGC, Government of Maharashtra and SPPU. All the legal provisions are abided by the institution.

File Description	Documents
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/6.2.2-organogram-CDC-IQAC.pdf">http://amruteshwar.org/pdf/criteria-2021-22/6.2.2-organogram-CDC-IQAC.pdf</a>
Link to Organogram of the Institution webpage	<a href="http://amruteshwar.org/pdf/criteria-2021-22/6.2.2-organogram.pdf">http://amruteshwar.org/pdf/criteria-2021-22/6.2.2-organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

A medical first aid box is made available in the staff room for any medical emergency for the students or teachers. General medicine is also made readily available in the first aid box. Clean and hygienic sanitation facilities are available in the institution. Especially in the backdrop of the Covid 19 pandemic situation; full sanitation of the classrooms, staff rooms and principal rooms is carried out. Booster Vaccination for Covid 19 was arranged by the college for all the staff in the primary health care center. The health awareness program was arranged for the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<b>No File Uploaded</b>
Reports of Academic Staff College or similar centers	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Performance Appraisal system:

**API (Academic Performance Indicator):** All teachers fill out the API forms for the respective academic year. The API forms are verified by the Principal as a chairperson, IQAC Coordinator and HOD of various departments as per UGC, SPPU and Government of Maharashtra norms.

**Confidential Report (CR):** Each year the CR of teaching and non-teaching staff is submitted to the Principal by the Office. The Confidential reports of all faculties are kept in personal files.

**Assessment by the Students:** Students' Feedback on teachers is conducted at the end of the academic year. The student satisfaction survey is conducted as per the NAAC guidelines. The concerned report is also communicated to the staff for improvement.

**Result Analysis:** After the declaration of the result by the university, the subject-wise, teacher-wise, as well as department-wise result analysis, is done.

**Suggestion Box:** There is a suggestion box outside the library where students and stakeholders can put their suggestions. Those suggestions are taken into consideration for the quality enhancement of the college by the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Internal Audit:** The internal audit is conducted by the management representative and Principal. The pre, during and post-audit programmes are decided by the management and the report is discussed in the staff meeting.

**External Audit:** The college has appointed an auditor who conducts an external audit. An annual Audit is performed by the auditor. The college submits an audit report every year to the office of the Joint Director.

File Description	Documents
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/6.4.1-audit-report-2021-22.pdf">http://amruteshwar.org/pdf/criteria-2021-22/6.4.1-audit-report-2021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7,13,307

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has well-defined strategies for the mobilization of funds and the optimal utilization of resources as follows:

##### Resource Mobilisation / Sources of Fund

**Fees:** The major source of funds is admission fees collected at the time of admission of students. The college follows the regulations of the University with respect to admission fees.

**Funding Agencies:** The institute has certain committees such as UGC and Government funding committee, NSS, Students' development committee, Sports department, Examination committee, Library, Earn and learn scheme, etc. These committees explore various funding schemes of UGC, SPPU, Pune and other funding agencies. The institution also prepares and submits the college proposal for aid under Corporate Social Responsibility (CSR) to various companies.

**Optimal Utilization of Resources:** The optimal utilization of the resources is ensured through prioritization of the needs and budgeting of the allocation of the funds such as Field visits, Guest lectures, Purchase of textbooks and reference books, Laboratory expenses for up-gradation, Sports equipment etc.

**Utilization Strategies:** The funds received from the UGC and SPPU, Government of Maharashtra are utilized strictly as per the rules and regulations laid down by them.

File Description	Documents
Paste link for additional information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/6.4.3-resource-mobilizarion-optimal-utilization-policy.pdf">http://amruteshwar.org/pdf/criteria-2021-22/6.4.3-resource-mobilizarion-optimal-utilization-policy.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The role of the Internal Quality Assurance Cell (IQAC) in institutionalizing quality assurance strategies and processes is significant. The internal Quality Assurance Cell sets the standard practices, processes and procedures to plan, execute and evaluate the various activities in the college.

IQAC has institutionalized various policies such as :

- 1) Procedure and policies for the maintenance of physical and academic facilities
- 2) Grievance Redressal Policy
- 3) Resources mobilization and optimal utilization policy.
- 4) Student Mentoring Policy
- 5) Stakeholders' feedback analysis system

The coordinator of the IQAC is a statutory member of the College Development Committee (CDC). All the development activities of the college are channelized through IQAC. Proper strategies are framed by the IQAC department to conduct various predetermined activities as per the academic calendar. IQAC is an integral part of all the major development functions of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Review of the Teaching-learning process:**

The institution reviews the teaching-learning process, structures & methodologies of operations and learning outcomes periodically. The last year's AQAR is taken as a base for incremental improvements. The planning process and outcomes are measured in light of the post-accreditation quality initiative.

Regular Meetings with all faculty members were conducted to know about the problems faced by the staff and students. The probable solutions are discussed in the IQAC meeting and an action plan is prepared. The IQAC conveyed suggestions for further improvement.

For Skill Enhancement; the IQAC took the initiative and insisted all teachers attend FDPs and other professional training courses. The faculties are initiated for the new updates in the field of their own specialization.

Student-Centric Teaching-Learning Processes are used by all teachers. Course outcomes and program outcomes are communicated to the students. IQAC department reviews the attainment of the COs and POs and guides accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution organises various activities for the promotion of gender equity. Our institute is ensuring equal concern for girls and boys in the institution in all curricular, co-curricular and extracurricular activities, through various programmes.

Specific facilities provided for Women :

1. The Institute provides CCTV surveillance throughout the campus for safety and security purpose.

2. Safety of girls is taken care throughout the campus. The Institute campus is gated and entry is regulated through verification of Identity cards.

3. Anti-Sexual Harassment cell is formed in the Institute to address the complaints filed by the Girl students

4. Women Empowerment / Redressal cell is always ready and available to solve her problems. Seminars, talks by experts and interactions with renowned counsellors help to create awareness among the students about gender related issues.

5. Anti- Ragging and Discipline Committee: The college forms Anti-Ragging and Discipline Committee. The committee has male and female members and the principal of the college is the chairperson of the committee. No issue has been reported in the college till date.

6. Vishakha Committee and Anti Sexual Harassment Cell: The college has established an Anti Sexual Harassment Cell as per the guidelines of the Act. No issue has been reported till date.

File Description	Documents
Annual gender sensitization action plan	<a href="http://amruteshwar.org/pdf/criteria-2021-22/7.1.1-annual-gender-plan.pdf">http://amruteshwar.org/pdf/criteria-2021-22/7.1.1-annual-gender-plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://amruteshwar.org/pdf/criteria-2021-22/7.1.1-women-security.pdf">http://amruteshwar.org/pdf/criteria-2021-22/7.1.1-women-security.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management:**

1. The institution has unique method of disposal of solid waste in terms of plastic bottles and plastic wrappers. College has placed two separate boxes for bio-degradable and non biodegradable in the college. All the students are informed and encouraged to put the plastic bottles and wrappers in it daily. All the collected waste periodically and given to grampanchayat for disposing it off. Bio-degradable waste is sent to vermicomposting place.

**Liquid Waste Management:**

The liquid waste collected from the urinal and toilet is disposed in the soakpit specially created for the purpose. The liquid waste from washbasins are also collected and put it into the soakpit.

**E-waste management:**The college has E-waste management system as the e-wastecollected from the stakeholders and transfered to the Grampanchayat for disposing it off finally.

**The hazardous chemical waste managemetn :**The hazardous chemicals used by the students in laboratoriesis collected in a container and through distillation, filtrationand some other methods, it is diluted and disposed throgh proper way.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

A. Any 4 or All of the above

**4. Ban on use of Plastic**  
**5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution adheres to the vision "Sarva Shreshta Dan Vidya Dan "of the parent institution Samaj Shikshan Mandals, Vinzar. The institution provides an inclusive environment to the students from various social strata. The coexistence of harmony and tolerance is carried out through the mission of the institution as follows .Our institutionis committed to advance all pervasive development of students by considering individual needs, interests and natural abilities of the students and imparting student-centric quality education accessible to all, inculcating the value system to strengthen the economic, social and cultural life and to build sensible, responsible, patriotic citizen with global outlook. The institution takes efforts to enrich the students from weaker socioeconomic sections through higher education various programs. The institution maintains a harmonious atmosphere on the campus for students from varied regions and with varied linguistic backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In order to sensitize all above mentioned stake holders,

college has envisaged two types of strategies. Firstly, to inculcate democratic values among students the college has initiated mandatory extra credit course namely democracy, election and governance for all the first year students of all the streams of the college. As per university norms and direction of apex court environmental awareness course is mandatory for second year students of all streams. Secondly, College organises different competition and lecture series which inevitably covers above mentioned objectives. College NSS unit organises various activities for voter awareness. Colleges' teaching and non teaching staff discharge their duties as officers and employees of election commission of India from time to time. The institution celebrates Constitution Day, Republic Day, Independence day, Voters' day etc. The lectures on human rights are arranged in the institution. College ensures awakening of students regarding constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College celebrates Birth and Death anniversaries and pay tribute to the great Indian Leaders, Social reformer and educationalist such as Dr. Babasaheb Ambedkar (14th April Birth), Lokmanya Tilak (Birth-23th July), Mahatma Phule (Birth-11th April), Mahatma Gandhi (2nd Oct. birth), Savitribai Phule (3rd January Birth), , Dr. APJ Abdul Kalam (Birth-5th October). The special events such as online seminars, lectures are arranged to perpetuate their legacy and seminal contribution to the society and world at large. The students are infused with a sense of dedication towards the programmes.

Tree Plantation, International Yoga Day, Sadbhavana Divas, Teachers Day Online, NSS Day, Rajgad Swachata Abhiyan, Mahatma Gandhi Jayanti, Torana Swachata Abhiyan, Health Awareness Program, Savitribai Phule Jayanti, National Youth Day, Village Servay, Jal Pe Charcha

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

## Best Practice I

### Health Consciousnesses

#### Objectives:

- 1.To improve deep awareness of Physical Fitness for all students.
2. To improve physical, mental and spiritual health of the students and faculties

#### The Practice

Our institution and IQAC of the college has jointly organized workshop on "Personal Hygiene" and "Yoga for Mental and Physical Health" for making students, People and teachers aware about their physical and mental health problems.

#### Evidence of Success:

The students who practice regular YOGA at their home after learning it in the college have shown remarkable progress in their overall performance.

### BEST PRACTICE II Gender Sensitisation:

#### Objectives:

- 1.To establish good gender balance in decision-making processes in all areas of the college activities
- 2.To find out the areas of gender imbalance and the factors behind the gender imbalance.

#### The Practice:

1.Anti Ragging and Discipline Committee: Ragging is a criminal offence and UGC has notified Regulations on curbing the menace ofragging in highly educational institutions in order to prohibit, prevent and eliminate the scourge of ragging. Evidence of Success Gender sensitisation programmes shown success in terms of oveall improvement of the status of the girls students who were socially underprivileged.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Institutional Distinctiveness

SSM's Amruteshwar Arts, Commerce and Science College is situated in very remote and hill area in the ranges of Sahyadri mountains. All the students of the college are from the farmers' background. All the students are coming from the vernacular medium from their local village for the higher education in our college. Many students are coming from 10 to 20 km. distance from the college where no proper transportation facilities are available. Parents of the majority students are illiterate or marginally literate and agriculture is the main occupation of their family. On the background this situation college is following Institutional Social Responsibility thorough various ways. Some of the distinctive activities following by the college are as follows:

1. Subsidize Transportation facility for the girls students from remote area
2. Scholarship to the needy and bright students
3. Green Environment and Clean Environment Drive by the college.
4. Village Adoption for Development Scheme
5. Education awareness Drive

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year 2022-2023:

Following is the plan of action decided by the institution for the next academic year

1. Preparation of the college level yearly activity calendar for teaching and non-teaching departments including individual departments.
2. Preparation of the individual teaching plan by the faculties in association with the overall college level yearly activity calendar.
3. Preparation of the tentative budget for the next academic year and defining priority for next year.
4. Preparation of the Department level plan of action for implementation of the college level yearly activity calendar.
5. Deciding the upgradation requirement for various departments.
6. Deciding upgradation of technology, teaching aids and ICT facilities for the next academic year.
7. To organise seminars / conference and workshop on various subjects for all departments.
8. Deciding co-curricular and extra-curricular activities of the college to be conducted in the college in the next year.