"Sarva Shreshta Dan Vidya Dan"

SAMAJ SHIKSHAN MANDAL, VINZAR'S

AMRUTESHWAR ARTS, COMMERCE AND SCIENCE COLLEGE

VINZAR, TAL. – VELHA, DIST. – PUNE. 412 213

(ID No PU/PN/AC 121/ Arts – 1997, Commerce – 2010 & Science – 2013)

Re-accredited by NAAC with 'B' Grade

Website : amruteshwar.com

E-mail ID : iqac.amruteshwar.college@gmail.com & amruteshwar13@gmail.com

AFFILIATED

TO

SAVITRIBAI PHULE PUNE UNIVERSITY (SPPU), PUNE

Annual Quality Assurance Report (IQAR)

Academic Year : 2017-2018

SUBMITTED

TO

National Assessment and Accreditation Council (NAAC)

Bangalore, India. 560 010

Part – A

1. Details of the Institution

1.1 Name of the Institution

Samaj Shikshan Mandal's

Amruteshwar Arts, Commerce & Science College,

At Post - Vinzar, Tal. - Velhe, Dist. - Pune. 412 213

1.2 Address Line 1

At Post - Vinzar,

Address Line 2

Tal. - Velhe, Dist.- Pune.

City/Town

Velhe

State

Maharashtra

Pin Code

412213.

Institution e-mail address

aac.vinzar@yahoo.com

Contact Nos.

02130 232323

Name of the Head of the Institution:

Dr. Sanjeev S. Late

Tel. No. with STD Code:

02130 232323

Mobile:

9421057654

Name of the IQAC Co-ordinator:

Prof. Vijay B. Kadam

Mobile:

9423203075 / 9527403075

IQAC e-mail address:

iqac.amruteshwar.college@gmail.com

1.3. NAAC Track ID

MHCOGN10750

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (SC) 13/A & A/41.2

Dated : 17th March 2016

1.5 Website address:

www.amruteshwar.com

Web-link of the AQAR:

www.amruteshwar.com/iqac-naac/aqar 2017-18/document file

(For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc)

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C+		2004	2005-2010
2	2nd Cycle	'B'		2016	2020-2021
3	3rd Cycle	N.A.	N.A.	N.A.	N.A.
4	4th Cycle	N.A.	N.A.	N.A.	N.A.

1.7 Date of Establishment of IQAC :
    DD/MM/YYYY

05/06/2004

1.8 AQAR for the year *(for example 2010-11)*

2017 - 2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

Cycle	Sr. No.	Academic Year	Date of Submitted
1st Cycle	01	SSR 2003-2004	May 2003
2nd Cycle	02	AQAR 2004-2005	16/04/2005
	03	AQAR 2005-2006	20/06/2006
	04	AQAR 2006-2007	29/01/2008
	05	AQAR 2007-2008	14/08/2008
	06	AQAR 2008-2009	25/11/2011
	07	AQAR 2009-2010	25/11/2011
	08	AQAR 2010-2011	25/11/2011
	09	AQAR 2011-2012	08/05/2014
	10	AQAR 2012-2013	08/05/2014
	11	AQAR 2013-2014	05/08/2014
	12	AQAR 2014-2015	13/08/2015
	13	AQAR 2015-2016	03/11/2018
3rd Cycle	14	AQAR 2016-2017	03/11/2018
	15	AQAR 2017-2018	28/12/2018

1.10 Institutional Status

University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [ ]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	√	Men		Women	

	Urban		Rural	√	Tribal	

Financial Status	Grant-in-aid	√	UGC 2(f)	√	UGC 12B	√

Grant-in-aid + Self Financing		Totally Self-financing	

1.11 Type of Faculty/Programme

Arts	√	Science	√	Commerce	√	Law		PEI (Phy.Edu)	

TEI (Edu)		Engineering		Health Science		Management	

Others   (Specify) | -Nil - |

1.12 Name of the Affiliating University *(for the Colleges)*

Savitribai Phule Pune University (SPPU), Pune.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	Nil		
University with Potential for Excellence	Nil	UGC-CPE	Nil
DST Star Scheme	Nil	UGC-CE	Nil
UGC-Special Assistance Programme	Nil	DST-FIST	Nil
UGC-Innovative PG programmes	Nil	Any other	Nil
UGC-COP Programmes	Nil		

2. IQAC Composition and Activities

2.1. No. of Teachers	:	10
2.2. No. of Administrative/Technical staff	:	01
2.3. No. of students	:	01
2.4. No. of Management representatives	:	01
2.5. No. of Alumni		01
2. 6. No. of any other stakeholder and	:	01
Community representatives		
2.7. No. of Employers/ Industrialists	:	NIL
2.8. No. of other External Experts	:	NIL
2.9. Total No. of members	:	15
2.10. No. of IQAC meetings held	:	07

2.11. No. of meetings with various stakeholders: No. 04   **Faculty** 02

Non-Teaching Staff 01   **Alumni** 00   **Others** Nil

2.12. Has IQAC received any funding from UGC during the year? Yes [ ]   **No** NIL

If yes, mention the amount   **Nil**

2.13. Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 02 **International** 0 **National** 0 **State** 02 **Institution Level** 0

(ii) Themes
Science Dept.   – Special issue on SLC PTPMCLS-2018
Commerce Dept. – Special issue on recent trends in commerce & economics

2.14. Significant Activities and contributions made by IQAC :

Attempts have been made to focus on IQAC so that IQAC could influence all quality related issues and policies of college. It has been working on the guidelines laid by UGC and NAAC Bangalore. In respect of time bound career advancement scheme special emphasis has been laid in order to make timely placement of teachers. All teachers are instructed to apply innovative teaching methods in their teachings. IOAC is very keen on strict adherence to the guidelines of NAAC.

2.15. Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
At the beginning the plan was envisaged to orient students for their better career options and better learning through Principals address. Appointment of new teaching faculties for commerce and science faculties was planned. Program of better use of college computer center for student and teacher was planned. Provision of providing teacher manual and diaries to the teacher was chalked out. It was contemplated to implement maximum ICT techniques in teaching. The ways and means were envisaged to enrich the library. Special focus and emphasis was laid down on the research activates. Every member of faculty motivated for the research activities. It was also encouraged to teaching staff to enhance their personal library in order to provide quality teaching material to students. Along with teaching students were encouraged to use internet and browsing for better knowledge. Special emphasis has been laid on the enhancement of participative teaching. It	Principal Dr. Sanjeev S. Late. Delivered his address to students to motivate them for better studies and career options. Competitive examination center of college arranged lectures of Professor for better career options to the student. Some handsome donations in the forms books received to college from generous donors. College teachers used projectors, educational CDs, DVDs, journals internet sources in their teachings. Teachers also used their personal collections of books and journals to provide study materials to the students. Question banks were provided to the students for respective subjects. Many of the teachers pursued participative teaching along with various methods like seminars, group discussions etc. Some of the teachers were pursuing their minor research projects funded by University Grants Commission. Many teachers participated in various seminars and symposium. Many teachers published their research in international journals.

was planned to provide question papers to the students of past years' examination in order to prepare students to face examination. The regular advertisements' appeared on UPSC, MPSC websites are planned to either show to students or students to encourage to browse the same. Home assignments, Test, seminars, terms papers, group discussions, brain storming sessions more intense use of these teaching methods were planned to make teaching more effective. Examination time-table schedule was chalked out. Plans were made to promote teachers to participate in various syllabus workshops. Plans were chalked out to enrich learning in college by means of enriching library resources. Plans were made to promote teachers for pursuing further research in their areas. As far as extension activities concerned It was planned that NSS department should pursue further collaborations with NGOs and other organizations.

Five teachers' submitted proposals for minor research project to BOD, University of Pune and same were process. Intensive ICT techniques were applied in teaching subjects like e-commerce and geography. As sought in plans to great extent in teaching, learning as well as in research and extension activities objectives were attained.

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Criterion – I

<u>Curricular Aspects</u>

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1.1. Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	03	-	-	-
PG Diploma	-	-	-	--
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	03	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2. (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	-Nil-
Annual	02

1.3. Feedback from stakeholders, Alumni ☐ **Parents** ☐ **Employers** ☐ **Students** √
(On all aspects)

Mode of feedback   : Online ☐ **Manual** √ **Co-operating schools (for PEI)** ☐

1.4. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. : Not, there is not revision of syllabus in this year.

1.5. Any new Department/Centre introduced during the year. If yes, give details.

No, there is no new department introduced during the year.

Criterion – II

Teaching, Learning and Evaluation

2.1. Total No. of permanent faculty

Asst. Professors	Associate Professors	Professors	Total Faculty
17	03	0	20

2.2. No. of permanent faculty with Ph.D.   :   9 Ph. D. Holders

2.3. No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Total Faculty	
R	V	R	V(CAS)	R	V	R	V
17	0	03	0	0	0	20	0

2.4. No. of Guest and Visiting faculty and Temporary faculty

Guest Faculty	Visiting Faculty	Temporary Faulty	Total Faculty
0	0	07	07

2.5. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	0	02
Presented papers	11	11	14
Resource Persons	0	0	02

2.6. Innovative processes adopted by the institution in Teaching and Learning:

Better implementation of ICT in teaching was implemented. Teachers were advised to collect and use e-resources in teaching. The college continuously tries to improve the teaching and learning strategies. College follows parent teacher meeting for better rapport with the students. Faculties of the college are encouraged to use interactive learning, project based learning, computer assisted learning etc. Faculties are encouraged for better classroom management; better writing board management, Class control and creating harmonious teaching and learning environment. The college identifies slow and advanced learners. Students are encouraged for participation in the classroom discussions, to respond to various questions, queries, difficulties etc. Special attention is paid towards slow learners for their overall development.

2.7. Total No. of actual teaching days during this academic year   190 Days

2.8. Examination/ Evaluation Reforms initiated by the Institution. (For example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)   : Bar coding in University examination

2.9. No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop   : 75 %

2.10. Average percentage of attendance of students   : 75 %

2.11. Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division							
		Distinc tion %	I %	II %	III %	Pass Total	Pass %	Fail	Ab.
B.A.	144	08	11	18	49	86	66.67 %	43	15
B.Com.	210	13	37	16	80	146	69.85 %	63	01
B.Sc.	137	17	16	14	38	85	64.39 %	47	05

2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC has playing its important role in developing a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. Institution tries to facilitating the creation of a learner-centric environment. The college continuously tries to improve the teaching and learning strategies. College follows parent teacher program for better rapport with the students. Faculties of the college are encouraged to use interactive learning, project based learning, computer assisted learning etc. Faculties are encouraged for better classroom management, better writing board management, Class control and creating harmonious teaching and learning environment. The college identifies slow and advanced learners and tires to deal accordingly.

2.13. Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	04
UGC – Faculty Improvement Programme	-Nil-
HRD programmes	-Nil-
Orientation programmes	03
Faculty exchange programme	01
Staff training conducted by the university	01
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	01
Others	-Nil-

2.14. Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	02	---	---
Technical Staff	--	05	---	---

Criterion – III

Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Yes, Institution values research work carried out by the faculties. There is a research committee formulated to facilitate and mentor research activity. All the faculties are motivated and induced to undertake minor and major research projects and also to complete their M. Phil and Ph. D. degree.

3.2.   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3.   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	05
Outlay in Rs. Lakhs	0	0	0	13,17,000/-

3.4.   Details on research publications

Particulars	International Level	National Level	State Level	Others Level
Peer Review Journals	0	0	0	0
Non-Peer Review Journals	0	3	0	0
E-Journals	0	0	0	0
Conference proceedings	11	11	14	2

3.5. Details on Impact factor of publications   :

Range 0   **Average** 0   **h-index** 0   **Nos. in SCOPUS** 0

3.6. Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the Funding Agency	Total Grant Sanctioned	Total Amount Received
Major projects	0	0	0	0
Minor Projects	2017-18 to 2018-19 Two Years	BOD	0	44,730/- (Arrears)
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	UGC	0	0
Students research projects *(other than compulsory by the University)*	0	0	0	0
Any other (Specify)	0	0	0	0
Total	0	0	0	44,730/-

3.7. No. of books published : 1) With ISBN No. 　0　　Chapters in Edited Books 　0

　　　　　　　　　　　　　　2) Without ISBN No. 　0

3.8. No. of University Departments receiving funds from

　　　　　UGC-SAP 　-　　　　　　CAS 　-　　　　　　DST-FIST 　-
　　　　　DPE 　-　　DBT Scheme/funds 　-

3.9. For colleges

　　　　　Autonomy 　-　　　　　　CPE 　　　　　DBT Star Scheme 　
　　　　　INSPIRE 　-　　　　　　CE 　　　　　An Other (specify) 　

3.10. Revenue generated through consultancy　　　　: 　-Nil-

3.11. No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	02	0	0
Sponsoring Agencies	0	0	BOD, SPPU, Pune		0

3.12. No. of faculty served as experts, chairpersons or resource persons : 02

3.13. No. of collaborations International 00 National 00 Any other 00

3.14. No. of linkages created during this year 00

3.15. Total budget for research for current year in lakhs : 00

From funding agency BOD, SPPU From Management of University/College 01

Total Amount Rs. Rs. 44,730/-

3.16. No. of patents received this year

Sr. No.	Type of Patent	Applied or Granted	Number
01	National	Applied	01
		Granted	-Nil-
02	International	Applied	-Nil-
		Granted	-Nil-
03	Commercialized	Applied	-Nil-
		Granted	-Nil-

3.17. No. of research awards/ recognitions received by faculty and research fellow of the institute in the year

International	National	State	University	District	College	Total
0	0	0	0	0	0	0

3.18. No. of faculty from the Institution who are Ph. D. Guides : 01

And students registered under them : 02

3.19. No. of Ph.D. awarded by faculty from the Institution : 00

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
JRF 0 SR 0 Project Fellows 0 Any other 0

3.21. No. of students Participated in NSS events:

    1) University level   150 Students   **2) State level**   0

    3) National level   0   **4) International level**   0

3.22. No. Of students participated in NCC events:

    1) University level   00   **2) State level**   0

    3) National level   0   **4) International level**   0

3.23. No. of Awards won in NSS:

    1) University level   0   **2) State level**   0

    3) National level   0   **4) International level**   0

3.24. No. of Awards won in NCC:

    1) University level   0   **2) State level**   0

    3) National level   0   **4) International level**   0

3.25. No. of Extension activities organized

    University forum   01   **College forum**   0   **NCC**   0

    NSS   02   **Any other**   01

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Special winter camp organized by NSS department various social work carried out by NSS volunteers in the village.
- Organized Workshop for women and senior citizen by department of Adult & continue education

Criterion – IV
Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.96 Hector	-	-	2.96 Hector
Class rooms	15	0		15
Laboratories	-	-	-	-
Seminar Halls	1	-	-	1
No. of important equipment purchased (≥ 1-0 lakh) during the current year.	-	Lab equipment	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	Rs. 2,48,315/-	SPPU & College	-
Others	-	-	-	-

4.2. Computerization of administration and library

Total 10 computers are in working condition out of which one is installed in library. All computers are lined with each other with internet facility.

4.3. Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference books	6,250	Rs. 11,61,468.85/-	146	Rs. 41,641	6,396	Rs. 12,03,109.85
E-Books	--	--	--	--	--	--
Journals	--	--	--	--	--	--
E-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4. Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Center	Computer Center/ Projector	Office	Dept.	Others
Existing	12	1	9	0	3	3	1 (laptop)	1 (laptop)
Added	1	--	-	-	1	-	-	-
Total	13	1	9	0	4	3	1 (laptop)	1 (laptop)

4.5. Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

All the students and faculties have free accesses to the computer lab and internet accesses. Commerce faulty has special subject in the syllabus like 'Computer concepts and programming' and 'E-commerce'. Lab sessions for these subjects are made available to all interested students also.

4.6. Amount spent on maintenance in lakhs :

   i) **ICT**   :   Rs.   34,894/-

   ii) **Campus Infrastructure and facilities**   :   Rs. 2,85,122/-

   iii) **Equipment's**   :   Rs. 2,48,315/-

   iv) **Others**   :   Rs.   25,291/-

   V) **Total**   :   Rs. 5,93,622/-

Criterion –V

Student Support and progression

5.1. Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has playing its important role in developing a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. Institution tries to facilitating the creation of a learner-centric environment. The college continuously tries to improve the teaching and learning strategies. College follows parent teacher program for better rapport with the students. Faculties of the college are encouraged to use interactive learning, project based learning, computer assisted learning etc. Faculties are encouraged for better classroom management, better writing board management, Class control and creating harmonious teaching and learning environment. The college identifies slow and advanced learners and tires to deal accordingly. Various support schemes like 'Girl Student Personality Development Scheme', 'Special Guidance Scheme', Earn While You Learn, Savitribai Phule Girls Scholarship Scheme.

5.2. Efforts made by the institution for tracking the progression

Institution is paying good attention for tracking the progression of the college through regular meetings of the IQAC committee. Institution tries to update and upgrade the functioning of the academic and administrative departments. Suggestions and recommendations of the committee members are considered and implemented for quality enhancement.

5.3. (a) Total Number of students : 561 Students

(b) No. of students outside the state : -Nil-

(c) No. of international students : -Nil-

(d) Men & Women :

Particulars	Number of Students	Percentage of Students
Men	318	56.68 %
Women	243	43.31 %

Academic Year	Categories of Students					Total Students
	General	SC	S T	OBC	Physically Challenge	
2016-2017	506	38	05	24	00	573
2017-2018	496	28	04	33	00	561
Demand Ration : Not Apply						

5.4. Details of student support mechanism for coaching for competitive examinations (If any)

Institution has competitive examination committee. Institution provides support mechanism for coaching for competitive examination. Institution arranges expert lectures for the students to motivate them for competitive examination. Books and study material is also made available in the Central library.

No. of student's beneficiaries : | 37 Students

5.5. No. of students qualified in these examinations

NET | --- | SET/SLET | --- | GATE | --- | CAT | ---

IAS/IPS | --- | Sate PSC | --- | UPSC | --- | OTHERS | √

5.6. Details of student counseling and career guidance.

The Institution has student counseling cell. Faculties of the college take active participation for solving the problems of the students. Various lectures on stress management, time management, career options in future etc. are arranged. Students are also provided with career guidance if necessary. Our faculty and college have provided academic and personal counseling as well as career guidance.

No. of students benefitted : | 37th Students

5.7. Details of campus placement

On or Off Campus	No of Organization visited	No of Students participated	No of Students Placed	No of Students Placed
On Campus	Nil-	Nil-	Nil-	Nil-
Off Campus	Nil-	Nil-	Nil-	Nil-

5.8. Details of gender sensitization programs.

Gender – related sensitizing activities have been organized for girl students and staff through Vidharthini Manch. Some of these programmes dealt with creating awareness among girl students regarding their social status and rights and some other on specific issues related to the problems which girl students.

Most of these programmes have been conducted in the form of lectures followed by interactive sessions. Special care is taken in choosing influential and successful women as speakers. The college conducts several program every year under Nirbhay Kanya Abhiyan launched by the University.

Special efforts are made to achieve gender balance amongst staff. College is providing safe and secure environment, running anti-sexual harassment cell and strictly following the government rules for women employees including reservation policies while recruiting women staff.

5.9. Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level   03   National level   ----   International level   ---

No. of students participated in cultural events

State/ University level   ---   National level   ----   International level   ----

5.9.2 No. of medals /awards won by students in Sports, Games and other events –

No. of students participated in cultural events

State/ University level   ---   National level   ----   International level   ----

No. of students participated in cultural events

State/ University level   ---   National level   ----   International level   ----

5.10 Scholarships and Financial Support

Particulars	Number of Students	Amount Rs.
Financial support from Institution 'Borge-Phadke-Dongare' Scholarship	44 Students	28,938/-
Financial support from government (EBC)	10 Students	22,755/-
Financial support from other sources University Earn and learn Scheme	15	62,820/-
Financial support from other sources (National Service Scheme)	150	75,750/-
Number of students who received International/ National recognitions	-Nil-	-Nil-

5.11 Student organized / initiatives

Fairs : State/ University level [---] National level [---] International level [---]

Exhibition: State/ University level [----] National level [----] International level [---]

5.12 No. of social initiatives undertaken by the students : [00]

5.13 Major grievances of students (if any) redressed : [00]

Criterion – VI

Governance, Leadership and Management

6.1. State the Vision, Mission and Objectives of the institution.

VISION

Aims at Elimination the darkness of ignorance and spreading light of education up to the grass root level.

Fulfill the needs of the society located in hilly area through the holistic development of the future performers.

MISSION

By Providing quality education and transform the students coming from rural and hilly area into enlightened citizens through regular creative and innovative activities.

OBJECTIVES

1. To focus on all round development of the students from hilly and rural area to face the challenges of globalized world.
2. To spread the light of education to unprivileged and underprivileged class of the society.
3. To develop positive attitude, moral and social values.
4. To maintain conductive environment for educational activities.
5. To develop national and global awareness for creating responsible citizen.

6.2. Does the Institution has a management Information System

Yes, there is effective Management Information System prevails in the institution. Management took periodic feedback through Local Management Committee. Principal of the college consults with the management while taking important and strategic decisions if necessary. Management also has good rapport with the members of the institution and members are free to inform suggestions, recommendations and complaints if any. There is healthy environment and coordination between the management, Principal and all the faculties of the institution.

6.3. Quality improvement strategies adopted by the institution for each of the following:

6.3.1. Curriculum Development

As per the policy of the Savitribai Phule Pune individual college does not have autonomy to frame syllabi. Faculties from our college participate in curriculum framing workshops arranged by Board of Studies of Savtribai Phule Pune University use their expertise in framing syllabus that adds value to the students.

6.3.2 Teaching and Learning

The college continuously tries to improve the teaching and learning strategies. College follows parent teacher program for better rapport with the students. Faculties of the college are encouraged to use interactive learning, project based learning, computer assisted learning etc. Faculties are encouraged for better classroom management, better writing board management, Class control and creating harmonious teaching and learning environment. The college identifies slow and advanced learners. Students are encouraged for participation in the classroom discussions, to respond to various questions, queries, difficulties etc. Special attention is paid towards slow learners for their overall development.

6.3.3 Examination and Evaluation

Examination and evaluation process is followed in the college with utmost care and strict vigilance. The college follows annual examination pattern. As per the rules prescribed by the University of Pune. The University frames rules about the conduct of the examination and declaration of result which are strictly followed by the college. These rules are also displayed on the college notice board.

6.3.4 Research and Development

Institution has the value of the research work carried out by the faculties. Institution has created favorable environment for the research work. It promotes and induces faculties to go for Minor and Major Research Projects from BCUD, UGC and other funding

6.3.5 Library, ICT and physical infrastructure / instrumentation

Institution is paying good attention towards development of library. Institution is also trying to gradually increase the variety of books and its copies in the library. Proper reading room is also made available. Institution has set up separate ICT room where computers with internet connection is made available to the students. Institution is also trying to increase various types of infrastructural facilities.

6.3.6 Human Resource Management

Institution is giving good attention to Human resource management and its development. Institution keeps their faculties informed and motivated time to time and cretes positive and creative work culture through staff meeting with principal and with management. Constructive suggestions from the faculties as well as from the students are always considered.

6.3.7 Faculty and Staff recruitment

Institution strictly follows all the norms and rules and regulations of University of Pune, UGC, Department of Higher Education and Maharashtra Government regarding faculty and staff recruitment. All the reservation policies are properly taken care by the management and proper procedure is followed before recruitment.

6.3.9 Admission of Students

Institution follows first come first basis of admission. As the college in situated in hilly and rural area normally total admissions are less than intake therefore no merit list is displayed. Utmost care is taken while giving admission and eligibility and authenticity is properly verified by the administrative office.

6.4 Welfare schemes for

	Welfare schemes	No of Persons
Teaching Faculty	-Nil-	**-Nil-**
Non-teaching Staff	-Nil-	**-Nil-**
College Students	Girls Students	**15 Girl Students**
	Personality Development	**Nil-**
	Special Guidance Scheme	**Nil-**
	Soft skill	**Nil-**
	Earn You While Learn	**15 Girl Students**

6.5. Total corpus fund generated : [---]

6.6. Whether annual financial audit has been done : Yes [---] No [---]

6.7. Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Authority
Academic	No	No	Yes	Principal
Administrative	Yes	Chartered Accountant	Yes	Chartered Accountant
Green Audit	No	---	No	---

6.8. Does the University/ Autonomous College declares results within 30 days?

      For UG Programmes   :   Yes √   No

      For PG Programmes   :   Yes   No --

6.9. What efforts are made by the University/ Autonomous College for Examination Reforms?

> Savitribai Phule Pune University of Pune declared norms and rules and regulations relating to smooth and proper conduct of examination. Institution strictly follows all the rules and regulations.

6.10. What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?   : --

6.11. Activities and support from the Alumni Association   :

> Every year institution arranges get together of Alumni Association.

6.12. Activities and support from the Parent – Teacher Association

> Every year institution arranges get together for Parent – Teacher Association. Parents support institution through their active participation in various programs like department of Adult, continue & extension programme. Parents also help college in arranging and conducting NSS camp.

6.13. Development programs for support staff   : --

6.14. Initiatives taken by the institution to make the campus eco-friendly

> Institution is sensitive towards eco-friendly campus. Every year students from the college participate in tree plantation program to make the campus eco-friendly.

Criterion – VII

Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created positive impact on the functioning of the institution. Give details

The institution always encourage innovations in academic and administrative functioning. Following are the innovations introduced during the year which has created positive impact on the functioning of institution.

1. Decentralization of work.
2. Use of ICT in teaching, learning and research.
3. Remedial teaching for week students.
4. Student's feedback system.
5. Parent - teacher and alumni association.
6. Proper planning for the routine administrative work

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Following steps are taken to complete the plan of action based on decided at the beginning of the year 2014-2015

1. Yearly plan was prepared at the begging of the year. Various committees were formed by the principal and distribution of work has been done. At the end of the year principal reviewed the work of the different committees and collected the reports of the same.
2. Teaching plan was prepared by every teacher at the beginning of the year. Principal induce teachers to complete the teaching according to the plan well in time.
3. Administrative plan was also prepared at the begging of the year. Principal ensures the smooth functioning of the college administration as per the schedule.

7.3. Give two Best practices of the institution

Following are the best practices followed by the institution:

- Appropriate measures for slow and advanced learners

- Strengthen remedial teaching

7.4. Contribution to environmental awareness protection.

1. Various lectures are conducted by teachers of our institute related with environment and its degradation, students are also taught the ways of conservation of environment.
2. Videos about the global warming and its impact, deforestation, animal killing, variety of environment etc. are shown to the classes.
3. Students are made alert about the various reports about the environment.
4. Every year tree plantation is practiced in our tehsil.

7.5. Whether environmental audit was conducted?   : Yes | -- | No | -- |

7.6. Any other relevant information the institute wishes to add : | -- |
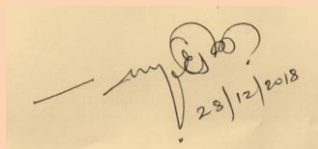
7.7. Plans of Institution for next year.   :

Institution has decided to take one single village as adopted village for NSS scheme and trip to develop that village. The village so chose is village Pasli. Institution has also decided to strengthen the laboratories of science faculty.
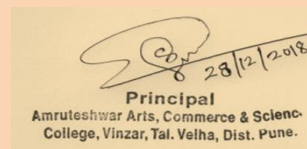
Date   : 28th December, 2018
Place   : Vinzar, Velha (Pune)

Principal
Amruteshwar Arts, Commerce & Science
College, Vinzar, Tal. Velha, Dist. Pune.

Prof. Vijay Bapu Kadam   *Dr. Sanjeev Sampat Late*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*