

Samaj Shikshan Mandal's

AMRUTESHWAR ARTS, COMMERCE & SCIENCE COLLEGE,

A/P Vinzar, Tal- Velha, Dist- Pune 412213

Affiliated To Savitribai Phule Pune University, Pune [ID. No. PU/PN/Arts 121/(1997)]



Annual Quality Assurance Report

(2015-16)

Submitted to

National Assessment and Accreditation Council

(NAAC),

Bangalore – 560010 India

Part – A

1. Details of the Institution

1.1 Name of the Institution

Samaj Shikshan Mandal's
Amruteshwar Arts, Commerce & Science College, A/P- Vinzar,
Tal-Velhe, Dist.- Pune.

1.2 Address Line 1

A/P- Vinzar,

Address Line 2

Tal- Velhe, Dist.- Pune

City/Town

Velhe

State

Maharashtra

Pin Code

412 213.

Institution e-mail address

Amruteshwar13@gmail.com

Contact Nos.

02130 232323

Name of the Head of the Institution:

Dr. Balasaheb Maruti Kendale

Tel. No. with STD Code:

02130 232323

Mobile:

9673098913

Name of the IQAC Co-ordinator:

Prof. Yogesh Shrikhande

Mobile:

9822042806

IQAC e-mail address:

Amruteshwar13@gmail.com

1.3 NAAC Track ID

MHCOGN10750

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

NAAC/AS/KVR/AA-Pune/2003/21259
Date 10.12.2003

1.5 Website address:

www.amruteshwar.org

Web-link of the AQAR:

www.amruteshwar.com/AQAR2015-16.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+		2005	2005-2010
2	2 nd Cycle	0		0	0
3	3 rd Cycle	0		0	0
4	4 th Cycle	0		0	0

1.7 Date of Establishment of IQAC : DD/MM/YYYY

05/06/2004

1.8 AQAR for the year *(for example 2010-11)*

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2004-2005 _____ (16/04/2005)
- ii. AQAR 2005-2006 _____ (20/06/2006)
- iii. AQAR 2006-2007 _____ (29/01/2008)
- iv. AQAR 2007-2008 _____ (14/08/2008)
- v. AQAR 2008-2009 _____ (25/11/2011)
- vi. AQAR 2009-2010 _____ (25/11/2011)
- vii. AQAR 2010-2011 _____ (25/11/2011)
- viii. AQAR 2011-2012 _____ (08 /05/2014)
- ix. AQAR 2012-13 _____ (08 /05/2014)
- x. AQAR 2013-14 _____ (05/08/2014)
- xi. AQAR 2014-15 ----- (13/08/2015)
- xii. AQAR 2015-16 ----- (22/10/2018)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phy.Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Savitribai Phule Pune University,
Pune-411007

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence

Nil

UGC-CPE

Nil

DST Star Scheme

Nil

UGC-CE

Nil

UGC-Special Assistance Programme

Nil

DST-FIST

Nil

UGC-Innovative PG programmes

Nil

Any other (*Specify*)

Nil

UGC-COP Programmes

Nil

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

01

2.3 No. of students ;-	<input type="text" value="02"/>								
2.4 No. of Management representatives	<input type="text" value="02"/>								
2.5 No. of Alumni	<input type="text" value="Nil"/>								
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="0"/>								
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>								
2.8 No. of other External Experts	<input type="text" value="0"/>								
2.9 Total No. of members	<input type="text" value="11"/>								
2.10 No. of IQAC meetings held	<input type="text" value="04"/>								
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="04"/>	Faculty	<input type="text" value="04"/>					
Non-Teaching Staff	<input type="text" value="04"/>	Alumni	<input type="text" value="Nil"/>	Others	<input type="text" value="00"/>				
2.12 Has IQAC received any funding from UGC during the year? Yes	<input type="text"/>	No	<input checked="" type="checkbox"/>						
If yes, mention the amount	<input type="text"/>								
2.13 Seminars and Conferences (only quality related)									
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC									
Total Nos.	<input type="text" value="0"/>	International	<input type="text" value="0"/>	National	<input type="text" value="0"/>	State	<input type="text" value="0"/>	Institution Level	<input type="text" value="0"/>
(ii) Themes	<input type="text" value="---"/>								

2.14 Significant Activities and contributions made by IQAC

IQAC was continuously looking after the quality improvement matters of the college and accordingly suggestions were given to the college management and parent organization regarding the same. IQAC suggested that as per the increase in the workload process of new requirement for six positions for science faculty and 1 position for Arts faculty to be initiated. As per the succession process of appointment of new staff at Joint director level was complex with. IQAC also suggested construction of two new rooms to accommodate the divisions of science faculty. As per the suggestions of IQAC two new rooms were constructed. IQAC continuously feel the need of spacious library with reading hall. In this year college library was shifted to new spacious room and reading tables were made available in the library. Students who are coming from remote and hilly area it was recommended by IQAC that college should give them transport facility to girl students . Planning for NAAC Team visit was arranged and successfully completed 2nd cycle of NAAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>At the beginning the plan was envisaged to orient students for their better career options and better learning through Principals address.</p> <p>Welcoming of the newly Appointed faculties was planned.</p> <p>Program of better use of college computer center for student and teacher was planned. It was contemplated to implement maximum ICT techniques in teaching.</p>	<p>At the beginning of the college Principal Dr. Balasaheb Kendale delivered his address to students to motivate them for better studies and career options.</p> <p>New faculties were welcomed by the staff and Principal.</p> <p>College teaching staff was encouraged to teach through PPT and Videos relating to the subject. College projector and screen was made available in the class. Computer lab with internet connection was made available to the students.</p>

The ways and means were envisaged to enrich the library.

Special focus and emphasis was laid down on the research activities. Every member of faculty motivated for the research activities.

Special emphasis has been laid on the enhancement of participative teaching.

It was planned to provide question papers to the students of past years' examination in order to prepare students to face examination.

It was decided to encourage students to participate in competitive examination.

To make teaching more effective home assignments, seminars, terms papers, group discussions, brain storming sessions more intense use of these teaching methods were planned.

Examination time-table schedule was chalked out. Plans were made to promote teachers for pursuing further research in their areas. As far as extension activities concerned It was planned that NSS department should pursue further collaborations with NGOs and other organizations.

New books were made available to the library.

Teaching faculties were encouraged to participate in research activities.

Teachers guided students to participate in the research competition called Avishkar.

New innovative ways of teaching was implemented especially participative teaching was enhanced.

Question papers were provided to the students in the library. Students were also encouraged to participate in the competitive examination.

The regular advertisements' appeared on UPSC, MPSC websites are planned to either show to students or students to encourage to browse the same.

Teachers adopted effective teaching methodologies and participative teaching learning process. Examination time table was displayed in advance. Special lectures were taken for time management in exam. More number of teachers is now participating in the research activity like writing research papers, taking minor research project and research competition like avishkar. For extension activity Pasli village was

	adopted and NGO called Paulwat Foundation working in that village was participated in social activities.
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**Criterion – I
(Year 2015-16)**

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	3	-	-	-
PG Diploma	-	-	-	--
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	3	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01

Trimester	-
Annual	02

1.3 Feedback from stakeholders Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Not there is not revision of syllabus in this year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No, there is no new department introduced during the year.

**Criterion – II
(Year 2015-16)**

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
09	09	0	0	0

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V(CAS)	R	V	R	V	R	V
09	0	0	0	0	0	0	0	09	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

0	0	0
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	03	03
Presented			
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Better implementation of ICT in teaching was implemented. Teachers were advised to collect and use e-resources in teaching. The college continuously tries to improve the teaching and learning strategies. Faculties of the college are encouraged to use interactive learning, project based learning, computer assisted learning etc. Faculties are encouraged for better classroom management; better writing board management, Class control and creating harmonious teaching and learning environment. The college identifies slow and advanced learners. Students are encouraged for participation in the classroom discussions, to respond to various questions, queries, difficulties etc. Special attention is paid towards slow learners for their overall development.

2.7 Total No. of actual teaching days during this academic year

250

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,

Bar coding in University examination

Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

Nil

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75

**2.11 Course/Programme wise
Distribution of pass percentage:**

Title of the Programme	Total no. of students appeared	Division						
		Distinction % (70 +)	I % (60-69%)	II % (55-59%)	III % (50-54%)	Pass % (40-49%)	A.T.K.T.	Fail
FY.B.A.	74	01	02	03	02	07	35	24
S.Y.B.A.	44	01	03	00	01	01	24	14
T.Y.B.A.	42	01	07	04	00	00	0	30
F.Y.B.Com	109	03	8	11	15	13	33	26
S.Y.B.Com	79	00	6	01	00	00	56	16
T.Y.B.Com	38	02	10	02	01	00	00	23
F.Y.B.Sc	60	07	05	08	03	05	12	18
S.Y.B.Sc	39	02	03	00	00	00	19	15
T.Y.B.Sc	24	02	03	01	00	00	-	18

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC has playing its important role in developing a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. Institution tries to facilitating the creation of a learner-centric environment. The college continuously tries to improve the teaching and learning strategies. Faculties of the college are encouraged to use interactive learning, project based learning, computer assisted learning etc. Faculties are encouraged for better classroom management, better writing board management, Class control and creating harmonious teaching and learning

environment. The college identifies slow and advanced learners and tries to deal accordingly.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	1
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	02	0	0
Technical Staff	00	6	0	00

Criterion – III

(Year 2015-16)

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Institution values research work carried out by the faculties. There is a research committee formulated to facilitate and mentor research activity. All the faculties are motivated and induced to undertake Minor and Major research projects and also to complete their M.Phil and Ph. D. degree.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	2	-	-
Outlay in Rs. Lakhs	3,20,000	1,80,000	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	3	0
e-Journals	0	0	0
Conference proceedings	0	6	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	2014-15&2015-16 to two years	BCUD	1,80,000	1,80,000
Interdisciplinary	0	0	0	0

Projects				
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	UGC	0	0
Students research projects (other than compulsory by the University)	0	0	0	0
Any other(Specify)	0	0	0	0
Total	12	0	1,80,000/-	1,80,000/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	0	0	0	0	0

organized by the

Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SR Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Special winter camp organized by NSS Dept. various social work carried out by NSS volunteers in the village.
- Organized Workshop for women and senior citizen by Dept of Adult & continue education

Criterion – IV (Year 2015-16)

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.96 Hector	-	-	2.96Hector
Class rooms	15	0		15
Laboratories	-	-	-	-
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	Lab equipments	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	66,411 /-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Total 10 computers are in working condition out of which one is installed in library. All computers are laned with each other with internet facility.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference books	5164	8,77,253.85	1,066	2,78,355	6230	11,55,608.85
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	13	(present ed)	-	-
Others (specify)		-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Center	Computer Center	Office	Departments	Others
Existing	12	1	9	1	0	3	1(laptop)	1(laptop)
Added	-	--	-	-	-	-	-	-
Total	12	1	9	1	0	3	1(laptop)	1(laptop)

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

All the students and faculties have free accesses to the computer lab and internet accesses. Commerce faculty has special subject in the syllabus like 'Computer concepts and programming' and 'E-commerce'. Lab sessions for these subjects are made available to all interested students also.

4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs. 11,000/-

ii) Campus Infrastructure and facilities

Rs. 60,871/-

iii) Equipments	Rs 66,411 /-
iv) Others	Rs. 17,765/-
Total :	Rs. 1,56,047/-

Criterion –V

(Year 2015-16)

5. Student Support and progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has playing its important role in developing a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. Various support schemes like ‘Girl Student Personality Development Scheme’, ‘Special Guidance Scheme’ , Earn While You Learn, Savitribai Phule Girls Scholarship Scheme were implemented. The college identifies slow and advanced learners and tires to deal accordingly.

5.2 Efforts made by the institution for tracking the progression

Institution tries to track the progression through alumni meetings and personal contacts with the past students. In case new opportunities in the industry these past students were contacted and made aware about the vacancy. All the help is also made available to the students for taking further admission at PG level in University or other colleges.

5.3 (a) Total Number of students **542**

(b) No. of students outside the state

(c) No. of international students

Men	No		%		Women
	No	%	No	%	
	322	59%	219	41%	

Last Year 2014-15						This year 2015-16					
General	S.C	S.T	OBC	Physically Challenge	Total	General	S.C	S.T	OBC	Physically Challenge	Total
440	42	08	34	---	524	490	32	01	19	----	542

Demand Ratio – N/A

Drop out % -- 31%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Institution has competitive examination committee. Institution provides support mechanism for coaching for competitive examination. Institution arranges expert lectures for the students to motivate them for competitive examination. Books and study material is also made available in the Central library.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="---"/>	SET/SLET	<input type="text" value="---"/>	GATE	<input type="text" value="---"/>	CAT	<input type="text" value="---"/>
IAS/IPS	<input type="text" value="---"/>	Sate PSC	<input type="text" value="---"/>	UPSC	<input type="text" value="---"/>	OTHERS	<input type="text" value="√"/>

5.6 Details of student counseling and career guidance.

The Institution has student counseling cell. Faculties of the college take active participation for solving the problems of the students. Various lectures on stress management, time management, career options in future etc. are arranged. Students are also provided with career guidance if necessary. Our faculty and college have provided academic and personal counseling as well as career guidance.

No. of students benefitted

32

5.7 Details of campus placement

On Campus			Off Campus
No of Organization visited	No of Students participated	No of Students Placed	No of Students Placed
---	----	---	----

5.8 Details of gender sensitization programs.

Gender – related sensitizing activities have been organized for girl students and staff through Vidharthini Manch. Some of these programmes dealt with creating awareness among girl students regarding their social status and rights and some other on specific issues related to the problems which girl students.

Most of these programmes have been conducted in the form of lectures followed by interactive sessions. Special care is taken in choosing influential and successful women as speakers. The college conducts several program every year under Nirbhay Kanya Abhiyan launched by the University.

College is providing safe and secure environment, running anti-sexual harassment cell and strictly following the government rules for women employees including reservation policies while recruiting women staff.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **National level** **International level**

No. of students participated in cultural events

State/ University level **National level** **International level**

5.9.2 No. of medals /awards won by students in Sports, Games and other events - 07

Sports :State/ University level National level International level

No. of students participated in cultural events

Cultural : State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	----	----
Financial support from government(EBC)	10	Rs22,795/-
Financial support from other sources Earn and learn Scheme	15	43,770 /-
Number of students who received International/ National recognitions	----	----

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: -----

Criterion – VI

(Year 2015--16)

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision - The Amruteshwar Arts, Commerce & Commerce College aims at eliminating the darkness of ignorance and spreading light of education up to the grass root level thereby enriching lives, enhancing economic, social and cultural development through overall quality enhancement with building competencies required in the global environment.

Mission -Amruteshwar Arts, Commerce and Science College advances the all pervasive development of students consistent with their needs, interests and abilities while strengthening the economic, social, and cultural life by providing high-quality, student centric education which is academically, geographically and financially accessible having a fundamental commitment to student success through teaching and learning excellence within a supportive environment.

6.2 Does the Institution has a management Information System

Yes, there is effective Management Information System prevails in the institution. Management took periodic feedback through Local Management Committee. Principal of the college consults with the management while taking important and strategic decisions if necessary. Management also has good rapport with the members of the institution and members are free to inform suggestions, recommendations and complaints if any. There is healthy environment and coordination between the management, Principal and all the faculties of the institution.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As per the policy of the Savitribai Phule Pune individual college does not have autonomy to frame syllabi. Faculties from our college participate in curriculum framing workshops arranged by Board of Studies of Savitribai Phule Pune University use their expertise in framing syllabus that adds value to the students.

6.3.2 Teaching and Learning

The college continuously tries to improve the teaching and learning strategies. College follows parent teacher program for better rapport with the students. Faculties of the college are encouraged to use interactive learning, project based learning, computer assisted learning etc. Faculties are encouraged for better classroom management, better writing board management, Class control and creating harmonious teaching and learning environment. The college identifies slow and advanced learners. Students are encouraged for participation in the classroom discussions, to respond to various questions, queries, difficulties etc. Special attention is paid towards slow learners for their overall development.

6.3.3 Examination and Evaluation

Examination and evaluation process is followed in the college with utmost care and strict vigilance. The college follows annual examination pattern. as per the rules prescribed by the University of Pune. The University frames rules about the conduct of the examination and declaration of result which are strictly followed by the college. These rules are also displayed on the college notice board.

6.3.4 Research and Development

Institution has the value of the research work carried out by the faculties. Institution has created favorable environment for the research work. It promotes and induces faculties to go for Minor and Major Research Projects from BCUD, UGC and other funding agencies.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Institution is paying good attention towards development of library. Institution is also trying to gradually increase the variety of books and its copies in the library. Proper reading room is also made available. Institution has set up separate ICT room where computers with internet connection is made available to the students. Institution is also trying to increase various types of infrastructural facilities.

6.3.6 Human Resource Management

Institution is giving good attention to Human resource management and its development. Institution keeps their faculties informed and motivated time to time and creates positive and creative work culture through staff meeting with principal and with management. Constructive suggestions from the faculties as well as from the students are always considered.

6.3.7 Faculty and Staff recruitment

Institution strictly follows all the norms and rules and regulations of University of Pune, UGC, Department of Higher Education and Maharashtra Government regarding faculty and staff recruitment. All the reservation policies are properly taken care by the management and proper procedure is followed before recruitment.

6.3.9 Admission of Students

Institution follows first come first basis of admission. As the college is situated in hilly and rural area normally total admissions are less than intake therefore no merit list is displayed. Utmost care is taken while giving admission and eligibility and authenticity is properly verified by the administrative office.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	1. Girls Students Personality Development ,

	2. Special Guidance Scheme, 3. Earn You While Learn
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6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Principal
Administrative	Yes	Chartered accountant	Yes	Chartered accountant

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Savitribai Phule Pune University of Pune declared norms and rules and regulations relating to smooth and proper conduct of examination. Institution strictly follows all the rules and regulations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Every year institution arranges get together of Alumni Association.

6.12 Activities and support from the Parent – Teacher Association

Every year institution arranges get together for Parent – Teacher Association. Parents support institution through their active participation in various programs like department of Adult , continue & extension programme. Parents also help college in arranging and conducting NSS camp .

6.13 Development programs for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

Institution is sensitive towards eco-friendly campus. Every year students from the college participate in tree plantation program to make the campus eco friendly.

Criterion – VII

(Year 2015-16)

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created positive impact on the functioning of the institution. Give details

The institution always encourage innovations in academic and administrative functioning. Following are the innovations introduced during the year which has created positive impact on the functioning of institution.

- 1. Decentralization of work .**
- 2. Use of ICT in teaching , learning and research.**
- 3. Remedial teaching for week students .**
- 4. Students feedback system .**
- 5. Parent - teacher and alumni association.**
- 6. Proper planning for the routine administrative work**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Following steps are taken to complete the plan of action based on decided at the beginning of the year 2015-2016

- 1. Yearly plan was prepared at the beginning of the year. Various committees were formed by the principal and distribution of work has been done. At the end of the year principal reviewed the work of the different committees and collected the reports of the same.**
- 2. Teaching plan was prepared by every teacher at the beginning of the year. Principal induce teachers to complete the teaching according to the plan well in time.**
- 3. Administrative plan was also prepared at the beginning of the year. Principal ensures the smooth functioning of the college administration as per the schedule.**

7.3 Give two Best practices of the institution

Following are the best practices followed by the institution :

- Amrutvarsha Mahotsav**
- Appropriate measures for slow and advanced learners**

7.4 Contribution to environmental awareness protection.

- 1. Various lectures are conducted by teachers of our institute related with environment and its degradation, students are also taught the ways of conservation of environment**
- 2. Videos about the global warming and its impact, deforestation, animal killing, variety of environment etc. are shown to the classes.**
- 3. Students are made alert about the various reports about the environment.**
- 4. Every year tree plantation is practiced in our tehsil .**

7.5 Whether environmental audit was conducted ? Yes

No

7.6 Any other relevant information the institute wishes to add

Nil

7.7 Plans of Institution for next year.

Institution has decided to take one single village as adopted village for NSS scheme to develop that village. The village so chose is village pasli. Institution has also decided to strengthen the laboratories of science faculty.

Name Asst. Prof. Shikhande Y.M.

Shikhande

Signature of the Coordinator, IQAC

Name Dr. Sanjeev. S. Lati

[Signature]

Signature of the Chairperson, IQAC

Principal

**Amruteshwar Arts, Commerce & Science
College, Vinzar, Tal. Velha, Dist. Pune.**

